

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JUNE 27, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81113663487?pwd=j8lCc9MxUdgKr2Wqm9BrX-3dKP5oEk.1>

select join meeting and enter meeting ID: 811 1366 3487 Password: 401971

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting June 13, 2022

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Certified Sites

Event Center

EMS/Health Facility – Miranda Bruening, HB&K

New Business

2:00 p.m. – New Beginnings 2023 Budget Request – Tara Cunningham

2:15 p.m. – Broadband Funding-VETRO Fiber Map

2:45 p.m. – SCKEDD – Marc Howell

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Appointment of Ballot Destruction Committee

3:30 p.m. – Milage Rate

3:45 p.m. – County Storage Plans

4:00 p.m. – Bridge Files Analysis

4:15 p.m. – 2023 County Departments Budget Requests

4:30 p.m. – Wage Scale

4:45 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: July 11, 2022 @ 10:00 2023 Budget-Phil Jarred

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Don Sanders, Public Works

Kandy Dowell, Health

John Walker, Sheriff

Rachel Ware, Treasurer

Erica Cordell, Co Atty Office

Erin Meador, Dist Ct

Teresa Wells, Deputy Appraiser

Miranda Bruening, HB&K

Beth Koehler, EM

Ken Mitchell, EMS

Stephanie Ollenborger, ROD

Stefni Hebb, Deputy Clerk

Malerie Chamberlain, Clerk's Office

Jenifer Clatt, EMS

Shane, Advantage Computer

Rachel Hall, VETRO Fiber Map

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of June 13, 2022 as amended. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the special meeting minutes of June 20, 2022 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner would like to request all the polling locations to do hand counts on all voted ballots during the closing of the primary election in August. County Clerk & Election Official Kerry Harrod stated this was not something the polling locations were going to do at this time.

EMS

Ken Mitchell stated no estimate has been done for repairs on the ambulance.

Sheriff

John Walker presented a quote from Decker Electric for jail repairs. Sheriff Walker stated he will be on vacation June 30 – July 11, 2022. Shawn Harding with HMN Architects will be here June 29, 2022 at 9:00 a.m. to discuss optional building ideas for a new jail. A deer was hit in one of the patrol vehicles. The claim has been submitted to KCAMP. Sheriff Walker stated he is down one dispatcher. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the proposal from Decker Electric to install electric cylinders on the jail gates at a cost of \$28,000. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the estimate from Murphy Auto Repair to repair a sheriff's vehicle that struck a deer in the amount of \$5,167.42 of which we have received insurance in the amount of \$4,806.90 with the sales tax exemption considered. Motion carried 3-0.

County Clerk

Kerry Harrod stated Joan Murphy will be retiring from the SCKAAA Board as the Elk County Representative for the Cowley County Housing Board as well as the County Directors Board in August 2022. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Boyd Koehn to be Elk County's representative on the South-Central Kansas Area on Aging. Motion carried 3-0.

Emergency Management

Beth Koehler stated the next Local Emergency Planning Committee Meeting will be July 14, 2022. Mrs. Koehler would like to post the Emergency Management job position.

Public Works

Road

Don Sanders most the major damage from the storm has been cleaned up. Maintainers have been directed to prioritize RS roads and proceed with normal grading operations. Turkey Road repair was started this morning east of Fall River.

Noxious Weed

Mowing has resumed. All RS roadways will be mowed first followed by the most current bus route maps then all other roads.

Maintenance

The carpet for the Extension Building should be arriving this week. The tile for the entrance hallway for the Rural Fire will be installed this week. South Roofing is scheduled to repair guttering and replace the awning on the main meeting room entrance.

Recycling

Would like to purchase a second baling machine. Mr. Sanders stated for a used machine would be \$4,500.

Neighborhood Revitalization Program

No Update.

Certified Sites

Commissioner Kaminska spoke with an engineer who contracts with organizations to do certified site projects. The engineer stated it takes around 200 hours to complete the application. Commissioner Kaminska feels we could do a lot of the application without hiring a firm to do it.

Event Center

Discussion was had regarding getting a grant writer from SCKEDD.

Executive Session 1:55 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 5 minutes to discuss non-elected personnel with John Walker and Paul Dean present. Motion carried 3-0.

Back in session 2:00 p.m.

No action.

EMS/Health Facility

Miranda Bruening with HB&K stated everything on her end has been completed. The final pay application should be ready by the next meeting.

Ballot Destruction Committee

The ballot destruction committee must be bi-partisan, must be appointed by the County Commissioners, must destroy all ballots (except master copy in files), must be made of outside persons and committee cannot open any closed envelopes. Committee will open boxes and will use the shredder to destroy ballots. The County Election Officer can watch and assist if committee has questions. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Marla Foster-Ware and Vera Jontra to serve as the ballot destruction committee. Motion carried 3-0. Ballots must be destroyed every two years per Kansas Statute.

Mileage Rate

Federal mileage rate has increased from 58.5 cents to 62.5 cents a mile. The County will stay at the States mileage rate of 56 cents per mile.

Broadband Funding-VETRO Fiber Map

Rachel Hall with VETRO Fiber Map presented more on the broadband application grant funding application process. Chairman Hendricks will contact SKT to discuss broadband options.

County Storage Plans

Discussion was had regarding not having enough storage space for County records and what we need to do to remedy the problem.

Bridge Files Analysis

Don Sanders presented grant information for bridges within the county. Discussion was had on what types of bridges would qualify for the grant. Mr. Sanders will do some research on what types of bridges will qualify and present at a later date.

Recess 3:35 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to take a 5-minute recess. Motion carried 3-0.

Back in session 3:40 p.m.

2023 County Departments Budget Requests

The 2023 budget requests were reviewed and discussed. Kerry Harrod will send the request to Phil Jarred for budget preparation. Mr. Jarred will present the 2023 budget Monday, July 11, 2022 at 10:00 a.m. for approval.

County Wage Scale

No Update.

Kimble Mapping Agreement

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the Kimble Mapping Agreement in the amount of \$6,000 for 2022 GIS map maintenance.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$133,732.05. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:20 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III