ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
April 27, 2026

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/83525025494?pwd=c4FL41W14SI9iFIgJVX5MbfLXAoRnE.1
select join meeting and enter meeting ID: 835 2502 5494 Password: 832442

Regularly Scheduled Meeting
1:05 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – April 13, 2026

1:10 p.m. – Public Forum
1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

New Business
2:00 p.m.
Policy 20.32 – General Purchasing Policy
Executive Session Legal - Commission
Executive Session Legal - Commission

Commission Discussion
Abatements: RE26-035
Presentation of Claims
Other
Adjournment
Future Events:

Commissioner's Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others:
Don Sanders, Public Works
Diane Cucar, Community Development
Chris Miller, Deputy Appraiser
Stefni Hebb, Deputy Clerk
Gillian Beaumont, EMS Director
Nick Miller, Noxious Weed
Kristina Kraft, Deputy Treasurer
Erica Cordell, EM

Call to Order
Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean
Minutes' Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular minutes of April 13, 2026, as presented. Motion carried 3-0.

EMS
Gillian Beaumont stated that our Medicare and Medicaid accounts need to be updated for AIM to take over as administrator for billing purposes.

Appraiser
Chris Miller presented a quote for a new computer. Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the purchase of a new computer from Advantage Computer in the amount of $3,189.00. Motion carried 3-0.

Emergency Management
Erica Cordell stated we will be having the Solid Waste Plan 5-year review public hearing at the next Commission meeting on May 11th at 1:00 p.m.

Public Works
Don Sanders presented reports. Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the purchase of a 2026 H&H 82x20 gravity tilt equipment trailer in the amount of $9,949.90 from Trailers & Hitches. Motion carried 3-0.

Community Development
Diane Cucar presented a report from Kansas Wildlife & Parks regarding the field key for subjective evaluation of rangeland wildlife habitat. The driveway at 1285 Evergreen was discussed. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the bid from Haywire Earthworks LLC for grading and site paving 200 foot of road at 1285 Evergreen in the amount of $75,658.78 pending the approval from the State. Motion carried 3-0.

Rural Fire
Todd Winscher stated that he is looking to purchase a water tank.

County Clerk
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve a proclamation stating August 7th of each year shall be recognized as Purple Heart Day in Elk County. Motion carried 3-0.

Policy 20.32 – General Purchasing Policy
Commissioner Liebau moved and Commissioner Russell seconded the motion to amend policy 20.32 under the Authorization and Procedure to raise the amount from $1,000 to $2,500 and under the Emergency Purchases from up to $5,000 to up to $10,000. All wording will stay the same. Motion carried 3-0.

Executive Session 1:37 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for legal matters with Paul Dean and Don Sanders presented not to return to open session until 1:47 p.m. Motion carried 3-0.

Back in session 1:47 p.m.
No action taken.

Executive Session 1:50 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for legal matters with Paul Dean and Don Sanders present not to return to open session until 2:00 p.m. Motion carried 3-0.

Back in session 2:00 p.m.
No action taken.
Executive Session 2:00 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for legal matters with Paul Dean present not to return to open session until 2:05 p.m. Motion carried 3-0.

Back in session 2:05 p.m.
No action taken.

Abatements
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve abatement RE26-035. Motion carried 3-0.

Warrants
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the warrants in the amount of $123,160.68. Motion carried 3-0.

Adjournment
Commissioner Russell moved and Commissioner Liebau seconded the motion to adjourn at 2:08 p.m. Motion carried 3-0.

ATTEST:

_____
Kerry E. Harrod
Elk County Clerk

_____
Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III