

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
FEBRUARY 10, 2020

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – January 27, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – Floodplain Mapping

2:30 p.m. – Sick & Vacation Time Overage

2:45 p.m. – Holiday Pay

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Executive Session Non-Elected Personnel

3:30 p.m. –

3:45 p.m. –

4:00 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Don Sanders, Public Works

Ken Mitchell, EMS

William Bischof, Recycling

Teresa Wells, Appraiser's Office

Pauline Beller

Todd Winscher, R.Fire

Beth Koehler, EM

Jenifer Clatt, EMS

Kandy Dowell, Health

Jake Liebau

Vernon Brewster

Call to Order:

Chairman Evans called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse.

Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Chairman Evans seconded the motion to approve the regular meeting minutes of January 27, 2020 as amended. Motion carried 2-0.

Public Forum

Commissioner Kaminska read a thank you card from Shirley Black for the repair of the clock tower chimes.

Pauline Beller expressed concerns of the distribution of the windfarm money to the Elk Valley School in the amount of \$10,000. Mrs. Beller was informed that the \$10,000 the Elk Valley School received was through a grant given by the Wind Farm not from the County Windfarm Fund.

EMS

Ken Mitchell presented the monthly report for January. The EMS department had 7 runs with collections totaling \$8,860.23. Mr. Mitchell stated the Board of EMS Inspection was conducted on Thursday. The department passed the inspection with no discrepancies. Ken Mitchell and Joe Mueller will be attending the Guardians of the Heart Conference next week at the Downstream Casino. The conference is all paid for thru Region 6.

Register of Deeds

Stephanie Ollenborger handed in the monthly report for the month of January. They had a total of 57 instruments recorded and a total deposit of \$2,877.50.

Rural Fire

Todd Winscher stated he will be attending a class in Oklahoma City over how to contain a scene and other important issues. The class is at no expense of the County. The new 6x6 is painted and waiting on wiring. Mr. Winscher stated the Longton Fire Barn addition will be started within the next 2-3 weeks.

Emergency Management

Beth Koehler stated the Active Shooter Class will be held February 21, 2020 from 9:00 a.m.-1:00 p.m. at the Courthouse. Commissioner Kaminska moved and Commissioner Coble seconded the motion to compensate employees for 4 hours for attending the Active Shooter Class on February 21, 2020. Motion carried 3-0. Mrs. Koehler will be attending the Flooding Outlook Seminar in Topeka next Tuesday.

Sheriff

The Sheriff's Office would like to expand the E911 Dispatch System from one hundred users to over one hundred users to accommodate all the Elk County users. This will be an additional \$55.00 a month service which the Sheriff, EMS and Rural Fire split. Commissioner Kaminska moved and Commissioner Coble seconded the motion to upgrade the E911 Dispatch System to over one hundred users for an extra cost of \$55.00 a month. Motion carried 3-0.

Communication Tower

Beth Koehler stated the County did get the frequencies for the Northeast Tower and the combiner has been ordered. Mrs. Koehler has been coordinating to get the radios programmed while waiting on the combiner to arrive.

Public Works

Road

Don Sanders presented paperwork for the Federal Fund Exchange. Commissioner Kaminska moved and Commissioner Coble seconded the motion to sign the request for Federal Fund Exchange in the amount of \$32,640. Motion carried 3-0.

Mr. Sanders presented the Agreement for the Signage Project through KDOT which is 100% paid for. Commissioner Coble moved and Commissioner Kaminska seconded the motion to sign the Agreement for the Signage Project for the RS roads. Motion carried 3-0.

Mr. Sanders will be in contact with Wes Kelly regarding hauling rock for the County.

Road signs are being vandalized and stolen. The County is required by law to maintain these signs and it is becoming very costly to keep up with replacing these signs. This is a tax payer's expense.

There has been eleven beaver trapped within the last six months. This is an effort to keep the tubes clear and keep the water off the roads.

Mr. Sanders will be at the Grenola City Council meeting this Thursday and the Elk Falls City Council meeting this evening to discuss chip seal projects and roads.

Maintenance

A mold test has been conducted in the courthouse basement. Some mold was detected but nothing extensive.

Floodplain Mapping

Beth Koehler and Don Sanders attended a Floodplain Training session in Fredonia regarding how the mapping and insurance worked. They stated it was very informational. Mrs. Koehler and Mr. Sanders also attended a meeting in Howard regarding the Verdigus River Mapping session. Countywide maps are still being worked on at this time.

Sick & Vacation Time Overage

Kerry Harrod stated two employees are over the maximum amount in sick and vacation time. Ms. Harrod would like to have this issue resolved by the Commission.

Holiday Pay

Kerry Harrod would like to review Section 50 of the policy handbook regarding the 90-day waiting period for new hires to receive holiday pay. Commissioner Kaminska moved and Commissioner Coble seconded the motion to amend Policy 50 in the overview to state; further with the exception of holiday pay, benefits and leave are not available for new hires until said employee has been employed and worked during the first 90 days. Motion carried 3-0.

Executive Session 2:05 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Kerry Harrod, Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session.

No action taken.

Executive Session 2:20 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 15 minutes with Kerry Harrod, Rachel Ware and Paul Dean present. Motion carried 3-0.

Back in session.

No action taken.

Executive Session 2:35 p.m.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to go into executive session to discuss legal matters for 5-minutes with Paul Dean present. Motion carried 3-0.

Back in session.
No action taken.

Executive Session 2:45 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session.

Action: Commissioner Kaminska moved and Chairman Evans seconded the motion to payout the vacation time access of 240 hours and 1/3 of sick time access of 480 hours if it is not used in 90 days; which will be on the May payroll. Motion carried 3-0.

Commissioner Discussion

Elk County Conservation Dinner will be held February 19, 2020 at 6:00 p.m.

Legislative Coffee at Swinging Bridge will be held February 29, 2020 at 9:00 a.m.

Warrants

The warrant fund totals are as follows:

County General \$24,340.93, Ambulance \$1,988.66, Election \$2,342.24, Fire Equipment Reserve \$590.00, Rural Fire District \$4,610.40, Health \$492.36, Road \$107,104.29, Special Bridge \$23,830.92, Rural Fire District Trust \$1,085.00, Kansas 911 \$524.83, Technology Fund \$33.25, Technology Fund Clerk \$33.25. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$166,976.13. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the January payroll in the amount of \$233,164.19. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 3:25 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)