

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
SEPTEMBER 13, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/83936188029?pwd=QjFzcXhQSW1Kd3NPOU5EdkNjYVJ4Zz09>
select join meeting and enter meeting ID: 839 3618 8029 Password: 512927

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting August 30, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

American Rescue Plan

Land Bank

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:15 p.m. – Executive Session – Legal Matters

2:45 p.m. – Fence on Rd 14 North of Pioneer

3:00 p.m. – 2020 Census & Redistricting Update

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK Officials Regional meeting September 23, 2021, KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Ken Mitchell, EMS

Stephanie Ollenborger, ROD

Teresa Wells, Appraiser Office

Don Sanders, Public Works

Miranda Bruening, HB&K

Beth Koehler, EM

John Walker, Sheriff

Kandy Dowell, Health

Amy Bliss, Clerk's Office

Kristina Kraft, Treas. Office

CCC Welding

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the August 30, 2021 regular meeting as amended. Motion carried 3-0.

Public Forum

Stephanie Ollenborger wanted to make the public aware of purchase agreements being sent out to landowners from Dub Huddelston of Huddelston REI out of Bedford, Texas.

EMS

Ken Mitchell handed in the monthly report for August. The EMS department had 33 runs with collections totaling \$19,164.45. Mr. Mitchell stated #205 is back in service and the grant check for the stair chair has been received.

Health

Kandy Dowell stated there are 10 active cases of COVID-19 in Elk County.

Sheriff

John Walker handed in the monthly report for August. Sheriff Walker stated he has signed the Sheriff's Office up for Direct Benefit Solutions. Direct Benefit Solutions provides medical and prescription benefits to correctional institutions at discounted rates. Sheriff Walker presented a proposal for cameras, mounts, and domes from A1 Security Solutions, Inc. in the amount of \$2,075.00 and prices for a 70" and a 55" tv from Wal-Mart. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the purchase of 2 domes, 2 cameras, 1 mount in the amount of \$2,075.00 and to proceed with the purchase of two televisions one for the deputy's office and one for the dispatch area. The total cost of the project will be \$3,600.00. Motion carried 3-0. Sheriff Walker

will be attending the Longton City Council meeting at 7:00 p.m. and the Longton Neighborhood Watch meeting at 8:00 p.m. along with County Attorney Jill Gillett.

Register of Deeds

Stephanie Ollenborger presented the monthly report for August. They had a total of 68 instruments recorded and a total deposit of \$3,783.75.

Emergency Management

Beth Koehler stated the Building Resilient Infrastructure and Communities (BRIC) Grant and Flood Mitigation Assistance (FMA) Grant submittals did not get approved.

County Clerk

Kerry Harrod presented the annual renewal from Advantage Computer for web hosting. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to renew the annual web hosting contract with Advantage Computer in the amount of \$1,598.00. Motion carried 3-0.

Rural Fire

Todd Winscher stated the new 2006 F550 rescue truck is in the county and will be equipped and in service within a month.

Public Works

Road

Don Sanders stated contract haulers are still hauling rock. They have 5 miles left to go on the Limestone Killdeer to the county line project. The Road 8 project has resumed. Atmos Energy will be replacing the gas line by October 8, 2021. Mr. Sanders stated the County will receive \$32,167.42 from the Federal Fund Exchange. The funds will be used for culvert repairs. The Road 27 and Road 28 project going into Fall River has not started yet.

Maintenance

Don Sanders stated the courthouse generator has been fully installed. Foley will do the maintenance on the courthouse and the sheriff's office generators.

SCKAAA Delegate

The County is still looking for a delegate.

American Rescue Plan

The County Clerk's Office and the Treasurer's Office will work with Ashley Osburn of Yerkes & Michels, CPA, LLC. to make sure Ms. Osburn has all the information needed from the County to complete reporting.

Land Bank

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt resolution 21-11 establishing a county land bank with a three-member board comprised of the board of county commissioners. Motion carried 3-0.

EMS/Health Facility

Discussion was had with Miranda Bruening, HB&K regarding the pay application, excess dirt and gravel and key pads. The next site meeting will be October 1, 2021 at 2:00 p.m.

Event Center

Commissioner Kaminska stated Sydney Roebuck has resigned from the steering committee.

Executive Session 2:15 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 15 minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 2:30 p.m.

No action.

Executive Session 2:30 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Paul Dean present. Motion carried 3-0.

Back in session 2:40 p.m.

No action taken.

2020 Census & Redistricting Update

Commissioner Kaminska stated there has been a 13.8% decline in Elk County's population from 2010-2020. This percentage is the second highest in the State. Kerry Harrod stated she has not received any information on the congressional redistricting yet.

Advantage Computer Service

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to renew the contract with Advantage Computer Services for web hosting in the amount of \$1,598. Motion carried 3-0.

Fence on Rd 14 North of Pioneer

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to table the discussion of the fence on Road 14 North of Pioneer until September 27, 2021. Motion carried 3-0.

Executive Session 2:55 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with Kandy Dowell and Paul Dean present. Motion carried 3-0.

Back in session 3:10 p.m.

No action taken.

Commissioner Discussion

Discussion was had regarding the USD 282 Bond Question that will be on the November 2, 2021 ballot. Discussion was had regarding finding a SCKEDD representative to replace Commissioner Kaminska.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$268,227.65. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 4:28 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III