

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
MARCH 29, 2021

If you would like to attend the meeting via zoom go
to: <https://us02web.zoom.us/j/84085033075?pwd=TnJpRGluL1o3eVpNZ2hCM0NSdHV2Zz09> select
join meeting and enter meeting ID: 840 8503 3075 Password: 138504

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting March 8, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Rural Fire Communication

SCKAAA Delegate

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:30 p.m. – Reopening of the Courthouse

2:45 p.m. – Legal Executive Session 10 minutes - Sheriff

3:00 p.m. – Non-Elected Personnel Executive Session 10 minutes - Health

3:15 p.m. – Interlocal Agreement for Maintenance of Emergency Siren

3:30 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: 17 County Spring District Meeting April 22, 2021, Elk County 2020 Audit May 17-19,
2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Beth Koehler, EM

John Walker, SO

Stefni Hebb, Clerk's Office

Kandy Dowell, Health Office

Marissa Rivera, Treas. Office

Kristina Kraft, Treas. Office

Don Sanders, Public Works

Ken Mitchell, EMS

William Bischoff, Recycling

Stephanie Ollenborger, ROD

Teresa Wells, Appraiser's Office

Jenifer Clatt, EMS

Joanna Hunter, City of Howard

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the March 9, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

The Elk County Household Hazardous Waste & E-Waste pickup is scheduled for Saturday, April 24, 2021 at the Rodeo Grounds from 8:00 a.m. to 12:00 p.m.

The County would like to thank Prairie Star for taking pictures of the EMS/Health Facility ground breaking ceremony today and to former County Commissioner Alan Coble for attending.

EMS

Ken Mitchell presented the monthly report for February. The EMS department had 13 runs with collections totaling \$6,945.35. Joe Mueller has completed the CPR instructor class. Mr. Mueller will be the CPR instructor for the training of the Sheriff's Office employees at the end of April. The Board of EMS Inspector was here and zero discrepancies were found.

Sheriff

Sheriff Walker completed Sheriff's school Friday.

Emergency Management

Beth Koehler stated dip sites need to be established no more than 8 miles away from each city within Elk County. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Memorandum of Understanding between Elk County and the Elk River Watershed District establishing a dip site for aerial fire suppression on a watershed lake owned by Gary Coffey. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Memorandum of Understanding between Elk County and the City of Moline establishing a dip site for aerial fire suppression on the Moline City Lake. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Memorandum of Understanding between Elk County and the City of Howard establishing a dip site for aerial fire suppression on the Polk Daniel Lake. Motion carried 3-0.

Rural Fire

Todd Winscher stated some trucks have been down but they have all been repaired but one at this time. Elk County is in an extreme fire danger warning today and possibly tomorrow due to high winds. County Counselor Paul Dean will draft an amendment to Resolution 21-02 requiring having adequate fire suppression equipment while burning.

County Clerk

Kerry Harrod gave a list of upcoming events; KCCEOA Conference May 4th – 7th at Lenexa, 2020 Elk County Audit May 17th – 19th, KAC Annual Conference October 18th – 20th at Overland Park, and the 17 County District Meeting April 22 at Yates Center. Ms. Harrod stated she has updated plat map books for sale in her office for \$10.00. Ms. Harrod presented the contract for prepaid support from Advantage Computer. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to execute the contract with Advantage Computer in the amount of \$5,000 for prepaid support. Motion carried 3-0.

Health

Kandy Dowell presented an application to apply for an ELC Infrastructure Grant for the Health Office. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the ELC Grant Application for the Health Department in the amount of \$112,592.00 to be used for infrastructure. Motion carried 3-0. Mrs. Dowell stated 730 people have received the COVID-19 vaccine from the Health Office so far.

Public Works

Road

Don Sanders stated Kirkham & Michael are in the County today doing two bridge inspections. The construction on the new bridge on Road 18 is moving right along. An experienced employee resigned after four days with the county for a better paying job. Discussion was had on how the County could retain experienced employees.

Maintenance

Don Sanders stated there are significant plumbing issues in the jail that need to be fixed. Mr. Sanders will get estimates to fix the plumbing and present them at the next meeting.

Recycling

The Elk County Household Hazardous Waste & E-Waste pickup is scheduled for Saturday, April 24, 2021 at the Rodeo Grounds from 8:00 a.m. to 12:00 p.m.

Reopening of the Courthouse

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to resume normal courthouse operations effective March 30, 2021 with the exception of the Drivers License Department which will still remain by appointment only. Motion carried 3-0.

Executive Session 2:25 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes for legal matters with Sheriff Walker and County Counselor Paul Dean. Motion carried 3-0.

Back in session 2:35 p.m.

No action.

Executive Session 2:35 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with County Clerk Kerry Harrod, Health Nurse Kandy Dowell and County Counselor Paul Dean present. Motion carried 3-0.

Back in session 2:45 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the contract rate for Jane Koster, LPN to \$12.50 an hour and to set the contract rate for Marty Koop, LPN at \$12.00 an hour. Motion carried 3-0.

Executive Session 2:48 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 7 minutes to discuss non-elected personnel with Don Sanders and County Counselor Paul Dean present. Motion carried 3-0.

Back in session 2:55 p.m.

No action taken.

Interlocal Agreement for Maintenance of Emergency Siren

Beth Koehler presented Interlocal Agreements for Maintenance of Emergency Sirens for the City of Grenola, City of Howard, City of Longton and the City of Moline. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Interlocal Agreements for Maintenance of Emergency Sirens for the cities of Grenola, Howard, Longton, and Moline. Motion carried 3-0.

Commissioner Discussion

Discussion was had regarding how to get and retain experienced road employees. Sente Bill 279 was discussed regarding windfarms.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to rescind the motion earlier regarding contract wages for Jane Koster and Marty Koop. Motion carried 3-0.

Executive Session 3:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Health Nurse Kandy Dowell and County Counselor Paul Dean present. Motion carried 3-0.

Back in session 4:00 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the hourly wage for part time employee Jane Koster, LPN to \$19.75 an hour from \$18.00 an hour and to hire on a contract basis Marty Koop, LPN at \$18.00 an hour. Motion carried 3-0.

Warrants

The regular warrant fund totals are as follows:

County General \$23,516.66, Ambulance \$1,341.56, Election \$87.50, Rural Fire District \$2,590.85, Health \$542.15, Intellectually Disabled \$16,439.98, Mental Health \$23,274.58, Road \$25,359.74, Service Program for Elderly \$41,437.12, and Noxious Weed \$8,797.61. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the regular warrants in the amount of \$143,387.75. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:22 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III