

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
JULY 13, 2020

If you would like to attend the meeting via zoom go  
to: <https://us02web.zoom.us/j/82175206877?pwd=SkFpR3FNRI9YNGZQSTJtUFpQeHBqUT09>  
select join meeting and enter meeting ID: 821 7520 6877 Password: 662217

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – June 29, 2020 Regular Meeting  
July 2, 2020 Special Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – KCAMP Board of Trustees Nominee

2:15 p.m. – COVID-19 Related Equipment

2:30 p.m. – CARES Act Funding

2:45 p.m. – COVID-19 Resolution Extension

3:00 p.m. – Southeast Kansas Works

3:15 p.m. – Delta Dental Contract – Added Benefits

3:30 p.m. – Road 18 & Rock Bridge Update

Courthouse Generator

3:45 p.m. – Executive Session Non-Elected Personnel

4:00 p.m. – Executive Session Non-Elected Personnel

4:15 p.m. – Architectural Design Company Discussion

4:30 p.m. – EMS/Health Facility

4:45 p.m. – America Wind Week Proclamation

5:00 p.m. – Commissioner Discussion

Abatements: PP20-35,PP20-36,PP20-42,RE20-40,RE20-41

Presentation of Claims

Other

Adjournment

Future Events: July 21, 2020 @ 10:00 a.m. – 2019 Audit Report & 2021 Budget, August 12, 2020 @ 10:00 a.m. Primary Election Canvass

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beth Koehler, EM

Ken Mitchell, EMS

Jenifer Clatt, EMS

Don Sanders, Public Works

Beverly Signer, Health

Rochelle Cookson, Treasurer Office

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Melody Lynam, S.O.

William Bischoff, Recycling

Erica Cordell, Co Atty's Office

Rachel Ware, Treasurer

Sarah Evans, Public Works

Leann, SEK Works

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the June 29, 2020 minutes as amended. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve the July 2, 2020 special meeting minutes as presented. Motion carried 3-0.

### Public Forum

There will be a candidate forum on August 1, 2020 at 11:15 a.m. after the Elk County Free Fair Parade located by the Post Office in Longton. Don Sanders would like to thank Mr. & Mrs. Rob Wolfe and Mr. & Mrs. Randy Lee for the donation of fill dirt. A thank you letter was received from the City of Grenola thanking the Road Department for all the help they did putting in the whistles on Main Street and teaching them how to fill in potholes.

### EMS

Ken Mitchell presented the monthly report for June. The EMS department had 22 runs with collections totaling \$12,572.74.

### Register of Deeds

Stephanie Ollenborger handed in the monthly report for June. They had a total of 55 instruments recorded and a total deposit of \$2,935.75.

### Treasurer

Rachel Ware presented an amended 2021 budget request in the amount of \$94,700. Mrs. Ware stated they are taking appointments for drivers licenses due to the increased amount of out of county people coming in.

### Emergency Management

Beth Koehler stated there will be an LEPC Meeting at the Cox Building on Thursday, July 16, 2020 at 6:30 p.m.

### Public Works

#### Road

Don Sanders presented the Federal Aide Agreement to be reimbursed for the RS Roads. Commissioner Kaminska moved and Commissioner Coble seconded the motion to execute the agreement for emergency relief for federal road construction with the Bureau of Local Projects. Motion carried 3-0.

Quail Road between Road 23 & Road 25 is closed today. This project will take about a week to complete, but the road will be back open later today.

The tubes for the low water bridge on Road 7 between Killdeer and Limestone are in place and the project should be complete within two weeks.

The Road Department has reduced their debt ratio from 25% to 12.2% as of the end of June.

### County Clerk

Kerry Harrod presented the New Beginnings 2021 budget request in the amount of \$23,000.

### Communication Tower

Beth Koehler stated programming on the new fire repeater has been completed. The backup is now at the old location. The Commission made the decision to go with KWIKCOM Communications for the internet at the Northeast Communication Tower in the amount of \$75.00 a month. This expense will be divided between the Sheriff's Office and the EMS Department.

### COVID-19 Equipment

Kerry Harrod presented information on an MXL Mics USB Microphone to be used during the zoom meetings. Commissioner Kaminska moved and Commissioner Coble seconded the motion to purchase the MXL Mics USB Microphone for the Commission Room in the amount of \$449.99. Motion carried 3-0.

### SPARK CARES Act Funding

Commissioner Kaminska moved and Commissioner Coble seconded the motion to hold a meeting Wednesday, July 22, 2020 at the Cox Building at 6:30 p.m. to discuss the SPARK CARES Act Funding. Motion carried 3-0. A representative from each city and school is encouraged to attend. Commissioner Kaminska moved and Commissioner Coble seconded the motion to contract with Deanna Jones to provide our CARES Act administration at a rate of \$30.00 per hour. Motion carried 3-0. Kerry Harrod will contact KCAMP to get Mrs. Jones bonded.

### COVID-19 Resolution Extension

Beth Koehler presented the resolution extension. Commissioner Kaminska moved and Commissioner Coble seconded the motion to adopt Resolution 20-04 to extend the Public Health Emergency until rescinded. Motion carried 3-0.

### Road 18 & Rock Road Bridge Update

Don Sanders stated the Road 18 & Rock Road bridge is a project being worked on with KDOT to have the bridge replaced. There was a deadline that needed to be met by last Thursday at 5:00 p.m. Mr. Sanders has been working with the landowners for a couple of weeks to get right of ways for this project. Mr. Sanders was successful in getting 3 out of the 4 landowners to grant right of ways to the County. Kirkham & Michael and KDOT stated the project could still be done with a few adjustments on the Northeast side.

### Courthouse Generator

Don Sanders stated Every and the contractor said it would take 2 days to install the generator and all power would be shut off while installing it. Commissioner Kaminska moved and Chairman Evans seconded the motion to close the Courthouse August 13<sup>th</sup> & 14<sup>th</sup> for electrical work and employees whose regular work assignment is at the Courthouse will not be required to use vacation or sick time on those days. Motion carried 2-1 Coble.

### Executive Session 2:45 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 15 minutes with Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.  
No action taken.

Southeast Kansas Works

Leann Kehres with Southeast Kansas Works spoke about the effect COVID-19 had on middle class and youth unemployment. These two groups do not qualify for a lot of programs. Discussion was had regarding youth soft skills and job placement programs. Leann will contact the school counselors and get back with the County.

Executive Session 3:25 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Paul Dean present. Motion carried 3-0.

Back in session 3:35 p.m.  
No action taken.

Architectural Design Company Discussion

Morton Building is not going to do our architectural designs for the EMS/Health facility since the County has to go through a bid process. Commissioner Kaminska reached out to Heckman & Associates regarding submitting a bid for design plans. A discussion was had with Shawn from Heckman & Associates. The Commission will review the bid and a discussion will be had at the next meeting.

701 E. Elk Street Property

Commissioner Kaminska moved and Commissioner Coble seconded the motion execute the settlement statement to purchase the property known as 701 E. Elk Street Howard, Ks. in the amount of \$7,205.51. Motion carried 3-0.

Abatements

Chairman Evans moved and Commissioner Kaminska seconded the motion to approve abatements PP20-35, PP20-36, PP20-42, RE20-40, and RE20-41. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$35,983.59, Ambulance \$1,326.26, Election \$382.30, Fire Equipment Reserve \$1,281.52, Rural Fire District \$2,055.39, Health \$414.05, Road \$38,760.63, Noxious Weed \$7,352.89, and Kansas 911 \$1,532.48.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to pay the warrants in the amount of \$89,089.11. Motion carried 3-0.

Payroll

Chairman Evans moved and Commissioner Coble seconded the motion to approve payroll in the amount of \$212,676.21. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Coble seconded the motion to adjourn at 4:30 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Alan Coble, District II

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David Evans, District III (Chairman)