

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JUNE 8, 2020

Due to the Courthouse beginning closed to the public please go
to: <https://us02web.zoom.us/j/83712185124?pwd=WkpBVi8vK2ZiWi9GMXdEZ2MvMUpidz09>
select join meeting and enter meeting ID: 837 1218 5124 Password: 810397

10:00 a.m. Fence Viewing

Located at Road 28 and Killdeer

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – May 26, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – SCKEDD Revitalization Program

2:15 p.m. – Fence Viewing Discussion – Road 28 & Killdeer

2:30 p.m. – Four County Budget Request – Greg Hennen

3:00 p.m. – Road – John Wiseman

3:15 p.m. – KCAMP Insurance Update – Larry Sharp

3:30 p.m. – COVID Discussion

3:45 p.m. – EMS/Health Facility

4:00 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

Melody Lynam, SO

William Bischoff, Recycling

Stephanie Ollenborger, ROD

Teresa Wells, Appraiser's Office

Jenifer Clatt, EMS

Rachel Ware, Treasurer

John Walker, SO

Chip Crum

Martin Burke

Larry Sharp

Kandy Dowell, Health

Beth Koehler, EM

Don Sanders, Public Works

Rochelle Cookson, Deputy Treasurer

Erin Meador, Dist. Court

Todd Winscher, Rural Fire

Erica Cordell, Co Atty Office

Nancy Crum

John Wiseman

Greg Hennen

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse.

Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

EMS

Ken Mitchell presented the monthly report for May. The EMS department had 19 runs with collections totaling \$9,046.00. Mr. Mitchell stated the KBEMS Revolving and Assistance Fund Grant Program did not receive the funding needed to award Elk County the service grants this year. The utility expenses will be paid 2/3 by EMS and 1/3 by Health at the new facility.

Rural Fire

Todd Winscher stated the Longton fire barn addition structure is up. The new truck has been repaired and will be stored at the Howard barn.

Public Works

Road

Don Sanders stated the Road 18 bridge that is being replaced has had some delays due to finding the location of a marker. The survey was completed late last week. The tubes for the low water bridge on Road 7 have been ordered and will be in this afternoon. Starbucks will start demolition on the Road 7 bridge by Wednesday. The excavator clamshell bucket was delivered last week.

Maintenance

The permanent pass through windows will be installed Friday, June 12, 2020.

Recycling

Don Sanders stated the recycling program is back up and running. The E-Waste and Hazardous Material pickup is scheduled for June 20, 2020 located at the Elk County Rodeo Grounds. Mr. Sanders stated the department is having problems finding employees. They are down to just one employee. The County desperately needs help and support from the community to keep this service going.

Register of Deeds

Stephanie Ollenborger handed in the monthly report for May. They had a total of 52 instruments recorded and a total deposit of \$2,825.75.

Communication Tower

Beth Koehler stated Dave with Action Communication will be here Thursday to hook up the Rural Fire repeater out at the Windfarm. They will take the old repeater to the US Cellular location. The internet connection at the northeast location is being worked on.

Executive Session 1:30 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10 minutes for legal advice with Todd Winscher, Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session 1:40 p.m.

No action taken.

CDBG Grant Funding – COVID 19

A Community Development Block Grant (CDBG) was developed to provide communities with funding to help local businesses retain jobs after the COVID 19 pandemic. This Grant was discussed at the last meeting and the Commission felt it would be beneficial to apply for the grant. Kerry Harrod reached out to the South-Central Kansas Economic Development District (SCKEDD) to have them write the grant application. Ms. Harrod stated she called several times and left messages. Due to the high volume of calls SCKEDD was receiving Elk County was not able to get the grant writing done in time for the first round of grant money. Paul Dean stated there will be a second round of grant money given. Commissioner Kaminska and Ms. Harrod will continue to work on contacting SCKEDD to setup the grant writing.

SCKEDD Revitalization Program

Commissioner Kaminska stated this is a community-based program rebuilding dilapidated houses in cities for low income families. Kerry Harrod will forward the information to the cities.

COVID 19 Discussion

Beth Koehler presented the Phase Three Plan. Commissioner Kaminska moved and Commissioner Coble seconded the motion to sign Resolution 20-09 which established the reopening plan following the Governors guidelines with a correction that in Phase Three mass gatherings will be limited to 90 individuals. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to open the Courthouse starting Tuesday, June 9, 2020. Motion carried 3-0.

Fence Viewing Discussion

The Cannon/Snively fence viewing was held this morning at 10:00 a.m. located at Road 28 and Killdeer. Chairman Evans, Commissioner Coble, County Clerk Kerry Harrod, John Cannon, Joe Snively and Patricia Snively were present. Commissioner Kaminska did not appear due to a conflict of interest. Mr. and Mrs. Snively acknowledged that based upon the historical division of fence maintenance that they were responsible for the North half of the fence. Commissioner Coble moved and Chairman Evans seconded the motion that the North corner/pull assembly needed to be replaced and the fence tightened at Mr. and Mrs. Snively's expense. This shall be completed within 90 days. Motion carried 2-0.

Four County Budget Request

Greg Hennen presented the 2021 budget request in the amount of \$30,000. This is a \$3,000 decrease from the 2020 budget. Mr. Hennen is also requesting the allocation of the CY2021 Liquor Tax funds. Commissioner Kaminska moved and Commissioner Coble seconded the motion to receive and file the 2021 budget request. Motion carried 3-0.

Break 2:45 p.m.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to take a 10-minute break. Motion carried 3-0.

Back in session 2:55 p.m.

Road/Fence Discussion

John Wiseman, Chip and Nancy Crum attended the meeting to discuss property on Road 13 south of Pioneer Road. This piece of property has an abandoned road through it that has not been closed by the County. The landowners share a fence that is said to be on the Wiseman’s side of the old road. If there are questions regarding tax lines the parties will need to have a survey done and speak with the Appraiser’s Office. If the parties would like to close the road a petition will need to be filed with the County Commission. If there is a fencing dispute a fence viewing will need to be scheduled with the County Commission. The Commission encourages the parties to work together as neighbors to settle their dispute.

Kansas County Association Multiline Pool Insurance Update

Larry Sharp presented information regarding KCAMP Risk Management Services Usage for Elk County. This included Attorney Assist, Kansas Legal-Based Jail Guidelines, KCAMP Online University, On-Site Training and Seminars, Risk Avoidance Grant, Roads Scholar Tuition Reimbursement Program, and ThinkHR. Mr. Sharp stated the County should expect an increase in rates of 5 to 8 percent for the 2021 budget year.

EMS/Health Facility Discussion

There was a discussion over the plans of the facility. Randy Johnson with Morton Buildings will send new plans with room measurements. Chairman Evans moved and Commissioner Kaminska seconded the motion to schedule a special meeting on Monday, June 15th at 9:00 a.m. to go over the new plans. Motion carried 3-0.

Payroll

Commissioner Kaminiska moved and Commissioner Coble seconded the motion to approve payroll in the amount of \$218,899.39. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$33,623.70, Ambulance \$2,416.37, Rural Fire District \$336.84, Health \$313.99, Road \$132,949.76, Conservation District \$9,419.95, Noxious Weed \$12,035.95, Kansas 911 \$829.80. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$191,926.36. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Chairman Evans seconded the motion to adjourn at 4:40 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)