

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JULY 12, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/84866659706?pwd=dklEWEZvd2dkdDZTZjVkr2o2VmpwQT09> select
join meeting and enter meeting ID: 848 6665 9706 Password: 440037

10:00 a.m. –2020 Audit Report & 2022 Budget Preparation

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting June 28, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

Proposed Elk County Event Center

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:15 p.m. – KCAMP-Interlocal Agreement & Resolution

2:30 p.m. – Jeff Wiseman – Fence on Rd 14 North of Pioneer

2:45 p.m. – ROZ Resolution

3:00 p.m. – American Rescue Plan

4:00 p.m. –

4:15 p.m. – Commissioner Discussion

Abatelements:

Presentation of Claims

Other

Adjournment

Future Events: KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Phil Jarred, CPA

Ken Mitchell, EMS

Beth Koehler, EM

Miranda Bruening, HB&K

Don Sanders, Public Works

John Walker, Sheriff

Kandy Dowell, Health

Call to Order

Chairman Hendricks called the 2020 Audit Report & 2022 Budget Preparation meeting to order at 10:00 a.m. in the Courtroom of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod.

2020 Audit Report

Phil Jarred with Jarred, Gilmore & Phillips, PA. presented the 2020 Audit Report. Discussion was had regarding his findings. Mr. Jarred stated department inventory lists must be turned into the County Clerk in December and presented to the County Commission. Mr. Jarred also stressed the need to get all receipts. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the 2020 Audit Report as presented. Motion carried 3-0.

2022 County & Rural Fire Budget

Phil Jarred presented the 2022 County & Rural Fire Budgets. Discussion was had regarding the budgets. The budget hearing date will be August 23, 2021 at 1:00 p.m. in the commission room of the courthouse. County Clerk Kerry Harrod will publish the Notice of Budget Hearing in the local paper after the July 26, 2021 meeting.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 11:34 a.m. Motion carried 3-0.

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the June 28, 2021 regular meeting as amended. Motion carried 3-0.

Public Forum

South Central Kansas Economic Development District (SCKEDD) is reaching out to counties in their service area to spread the word about the Kansas Weatherization Assistance Program. If anyone is interested please contact SCKEDD at 316-440-8790.

EMS

Ken Mitchell presented the report for June. The EMS department had 15 runs with collections totaling \$14,824.51. Mr. Mitchell stated the department is required to have an ambulance at the annual rodeo in Moline. The EMS Department is hiring at this time. Mr. Mitchell will be attending a conference in Missouri August 4th - 6th.

Executive Session 1:10p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Ken Mitchell and Paul Dean present. Motion carried 3-0.

Back in session 1:20 p.m.

No action taken.

Sheriff

John Walker presented the report for June. Sheriff Walker stated he has hired Joseph Mueller and Akasha Meyer as deputies who will start July 6, 2021. They will both need to be certified. Two dispatchers are at KHP Headquarters in Salina this week doing NCIC training. Sheriff Walker stated he is going to be looking into different internet due to the issues they are still having with the existing internet. Some equipment is down and needs to be replaced due to weather related power issues.

Health

Kandy Dowell stated there are four active COVID-19 cases in Elk County.

Emergency Management

Beth Koehler stated there will be a storm spotter/new dispatch storm processes exercise July 22, 2021 at 6:30 p.m. at the Moline Community Building. This exercise will replace the LEPC meeting.

Public Works

Road

Don Sanders stated Eric Miller has been hired and started last Tuesday. There will be two employees going to Chanute on Thursday to get their class A CDL.

Noxious Weed

Don Sanders stated Amy Clayborne has been hired to run a mower and will start tomorrow.

Maintenance

Don Sanders stated they are still working on the Sheriff's Office kitchen remodel.

Recycling

The recycling trailer will be moved from the county yard to the courthouse for Howard starting July 24, 2021.

Executive Session 1:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session 2:00 p.m.

Action: Any arrangements where a county employee will be working full time in one department and part time in another department will need to have the commissioner's approval before doing so.

EMS/Health Facility

Miranda Bruening with HB&K stated she sent a pay application in the amount of \$71,371.99 to be paid today. This amount will be added to todays warrants. The City of Howard has requested not to cut across the asphalt road for the sewer connection.

Kansas County Association Multiline Pool (KCAMP)

Kerry Harrod presented the notice of amendments to the KCAMP bylaws and resolution 21-06. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve Resolution 21-06 adopting the interlocal agreement and resolution for KCAMP. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt the bylaws and interlocal cooperation agreement for KCAMP. Motion carried 3-0.

Fence on Road 14 North of Pioneer

Jeff Wiseman was present to discuss the fencing issue on Road 14 north of Pioneer. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to grant a 30 day stay on the fencing order regarding Jeff Wiseman at Road 14 north of Pioneer. Motion carried 3-0.

Rural Opportunity Zone Student Loan Repayment Program (ROZ)

Kerry Harrod presented Resolution 21-07 regarding the ROZ program. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt Resolution 21-07 authorizing participation in Rural Opportunity Zone Student Loan Repayment Program and fund it in the amount of \$4,500. Motion carried 3-0.

SCKAAA Delegate

The County is still looking for a delegate.

Elk County Event Center

Discussion was had regarding building an event center.

Break 2:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to take a 5-minute break. Motion carried 3-0.

Back in session 2:55 p.m.

American Rescue Plan

Discussion was had regarding the American Rescue Plan. A webinar was viewed to learn how the American Rescue Plan funding can be used.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the regular warrants in the amount of \$148,658.14. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the July payroll in the amount of \$218,083.77. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:13 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III