ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
April 13, 2026

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/83721910783?pwd=49sMEFQiZKQJbIfw2B1xX3NOpZHX6e.1 select join meeting and enter meeting ID: 837 2191 0783 Password: 386008

Regularly Scheduled Meeting
1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – March 30, 2026

1:05 p.m. – Public Forum
1:10 p.m. – Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:

New Business
2:00 p.m.
Courthouse Windows - Jacob Hurla, Community Building Solutions
Executive Session Non-Elected Personnel – Public Works
Commission Discussion
Abatements: RE 26-033
Presentation of Claims
Other
Adjournment
Future Events: April 16th Southeast Ks Spring Meeting

Commissioner's Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III
Others:
Don Sanders, Public Works
Diane Cucar, Community Development
Chris Miller, Deputy Appraiser
Stefni Hebb, Deputy Clerk
Jacob Hurla, Community Building Solutions

County Counselor: Paul Dean (Zoom)

County Clerk: Kerry Harrod

Gillian Beaumont, EMS Director
Nick Miller, Noxious Weed
Kristina Kraft, Deputy Treasurer
Erica Cordell, EM

Call to Order
Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

Minutes' Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular minutes of March 30, 2026, as presented. Motion carried 3-0.

EMS
Gillian Beaumont stated she would be meeting with the billing service on Wednesday.

Appraiser
Chris Miller stated one of the NRP's needed an extension. Commissioner Liebau moved and Commissioner Russell seconded the motion to extend the NRP for Chad & Kera Gillispie until October 1, 2026. Motion carried 3-0. Mrs. Miller will be getting quotes on a new computer for the Appraisers' Office. Discussion was had regarding the service warranty on the printer.

Emergency Management
Erica Cordell attended the monthly KEMA meeting in Crawford County. The Elk Falls siren failed the monthly siren test. Dave Jackson with Action Communications was able to reset it. Mr. Jackson found that the antenna posed an issue as it stuck out of the south side of the metal building. It was loose and touching the metal at times, causing a disruption to the signal. He estimated and after speaking with the City of Elk Falls, they chose to have repairs done that Mr. Jackson suggested to help strengthen the signal. The antenna was raised away from the building and higher up so the signal should reach the siren more sufficiently. The total cost was $334.00; this will be split with Elk Falls City paying one third and Elk County paying two thirds.

Public Works
Don Sanders presented an Agreement for Engineering Services FAS & Off-System Bridge Inventory and Appraisal from Kirkham, Michael and Associates, Inc. to the Commission. Mr. Sanders stated he did purchase a 2023 Bomag Roller from Berry Tractor in the amount of $31,900. Mr. Sanders attended the Flood Plain Mapping meeting through the State on April 8, 2026. The mapping will be affective June 2028. Mr. Sanders stated that one of his employees is out on FMLA. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the Agreement for Engineering Services FAS & Off-System Bridge Inventory and Appraisal through Kirkham, Michael and Associates, Inc. in the amount of $59,664. Motion carried 3-0.

Register of Deeds
Stephanie Ollenborger presented the report for March. They had a total of 40 recorded instruments and a total deposit of $2,104.00. Discussion was had regarding the Union Valley Consolidated School District Number One Building. The deed recorded in 1960 states that Liberty Township owns the property.

Community Development
Discussion was had regarding the entrance driveway at 1285 Evergreen. The consensus is to build the entrance driveway with the grant money left.

County Clerk
Kerry Harrod will prepare a proclamation for Purple Heart Day and present it at the next meeting. Commissioner Russell moved and Commissioner Liebau seconded the motion to pay the KCCA dues for 2026 in the amount of $217.44. Motion carried 3-0.

Executive Session 1:45 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel to discuss an employee review with Public Works supervisor Don Sanders and County Counselor Paul Dean(phone) present not to return to open session until 1:50 p.m. Motion carried 3-0.

Back in session 1:50 p.m.
Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to approve a merit increase for Gordon Everrett from $16.59hr to $17.09hr. Motion carried 3-0.

Courthouse Windows
Jacob Hurla with Community Building Solutions stated that there are approximately 95 windows in the courthouse. There is a Kansas Historical Society Grant we could apply for. Mr. Hurla presented two options, one being restoring the existing windows and the other being installing new windows. No action taken at this time.

Commission Discussion
Discussion was had regarding the Patteson Grant for the Grenola Rural Fire Barn.

Abatements
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve abatement RE 26-033. Motion carried 3-0.

Warrants
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of $122,972.28. Motion carried 3-0.

Payroll
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the payroll in the amount of $289,052.32. Motion carried 3-0.

2025 End of Year Transfers
Commissioner Liebau moved and Commissioner Russell seconded the motion to transfer $10,000 from the Windfarm Fund to the Health Fund. Motion carried 3-0. Commissioner Liebau moved and Commissioner Russell seconded the motion to transfer $20,000 from the Windfarm Fund to the Employee Benefits Fund. Motion carried 3-0.

Adjournment
Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 2:27 p.m. Motion carried 3-0.

ATTEST:

_____
Kerry E. Harrod
Elk County Clerk

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Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III