

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
December 27, 2021

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/84247093383?pwd=NEczNWl0ZWVWjdlnNW5DY2c0VG91QT09>
select join meeting and enter meeting ID: 842 4709 3383 Password: 889473

1:00 p.m. Budget Amendment Hearing

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Minutes Approval – Regular Meeting December 13, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

American Rescue Plan

Health Department Room

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – Executive Session Non-Elected Personnel - Appraiser

2:30 p.m. – Insurance Reimbursement for Medicare Employees

2:45 p.m. – Burn Ban

3:00 p.m. – Courthouse Copy Machine

3:15 p.m. – Executive Session Non-Elected Personnel – Hendricks

3:30 p.m. – Commission Discussion

Abatements: RE21-022, RE21-023, RE21-024, RE21-031, PP21-032, TK21-030, TK21-033, TK21-035, SP21-034

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Stephanie Ollenborger, ROD

Beth Koehler, EM

Ken Mitchell, EMS

Jeremy McCully, Appraiser

Teresa Wells, Appraiser Office

Miranda Bruening, HB&K

Don Sanders, Public Works

Kandy Dowell, Health

John Walker, SO

Jenifer Clatt, EMS

Kristina Kraft, Treas. Office

Todd Winscher, Rural Fire

Call to Order

Chairman Hendricks called the budget hearing to order at 1:00 p.m. in the. Commissioners Kaminska, Hendricks, and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Budget Hearing

Discussion was had regarding the Ambulance budget amendment in the amount of \$15,000. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve amended budget for the Elk County EMS as presented. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn the budget hearing meeting. Motion carried 3-0.

Call to Order

Chairman Hendricks called the regular meeting to order at 1:05 p.m.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the December 13, 2021 minutes as amended. Motion carried 3-0.

Sheriff

John Walker stated the red patrol truck is down. Sheriff Walker will be attending a Sheriff's Conference in Topeka January 24-26, 2022. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to change Amy Bliss's pay from \$15.15 an hour to \$15.00 an hour effective January payroll. Motion carried 3-0.

EMS

Ken Mitchell stated the first out truck is still down. The KRAF Grant for 2022 was presented to be signed. The grant will be used to help with the purchase of a power cot. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the grant application with a 30% match with KRAF. Motion carried 3-0.

Emergency Management

Beth Koehler stated the first LEPC meeting of the year will be January 13, 2022.

Public Works

Road

Don Sanders presented an Agreement of Inspection for the bridge at Road 8 and his department reports. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Kirkham & Michael to do the inspection on the bridge on Road 8 and Oxen. Motion carried 3-0. The City of Longton grinding project began this morning. Equipment is being moved to Road 29A and Dove to clean out the debris under the bridge. Mr. Sanders stated the department is in need for two new crew trucks.

Noxious Weed

The mowers have been shut down because of fire danger.

Maintenance

Mr. Sanders stated both generators have been repaired and are currently in working order to his knowledge.

Appraiser

Discussion was had regarding abatements and land classifications.

Health

Kandy Dowell stated \$46,000 has been collected for administering COVID-19 vaccinations.

Health Department Room

The Public Works Department will move to the Health Department Room and the current Public Works room will be used for storage when the new EMS/Health Facility is finished.

Dust Control

Chairman Hendricks spoke with Sam Harshman regarding dust control and the road from the highway to the quarry on Limestone. The County will apply the dust control mixture and Harshman's will pay for half of the cost. Harshman's will also supply the rock from the highway to the quarry on Limestone.

Executive Session 1:46 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss employee performance with Jeremy McCully and Paul Dean present. Motion carried 3-0.

Back in session 1:56 p.m.

Insurance Reimbursement for Medicare Employees

Kerry Harrod asked to Commission if they would consider raising the reimbursement amount. The Commission would like to have more information on the costs and discuss it at the next meeting.

EMS/Health Facility

Miranda Bruening stated January 5, 2022 will be the next site meeting at 2:00 p.m. Then the meetings will be every Friday starting January 14, 2022. The flooring, cabinets and counter tops are being installed.

Burn Ban

Discussion was had regarding implementing a standing burn ban order for Elk County. Todd Winscher will get more information and further discussion will be had.

Courthouse Copy Machine

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign a cash sales order on a new copy machine for the courthouse from Century Business Technologies in the amount of \$5,833.31 with an annual maintenance plan of \$912. Motion carried 3-0.

Executive Session 2:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel for 10 minutes with Todd Winscher and Paul Dean present. Motion carried 3-0.

Back in session 2:50 p.m.

No action.

Executive Session 2:52 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 8 minutes to discuss employee performance with Kandy Dowell and Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the hourly wage of Teresa Wells by .50 cents an hour to \$18.08, Christina Miller by .50 cents an hour to \$13.31, Michelle Kraft by .50 cents an hour to \$12.76 and Beverly Signer .92 cents an hour to \$16.30 effective January payroll. Beverly Signers pay will be a 45/55 split between EMS and Health.

Executive Session 3:15 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss non-elected personnel with Paul Dean present. Motion carried 3-0.

Back in session 3:25 p.m.

No action.

End of the Year Transfers

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to transfer \$10,000 from the Appraiser's budget to the County Equipment Reserve Fund. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to transfer \$32,000 from the Noxious Weed budget to the Public Works Equipment Reserve Fund. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to transfer \$60,000 from the EMS budget to a newly established EMS Equipment Reserve Fund pending a call to the auditor. Motion carried 3-0.

Executive Session 4:07 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5-minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 4:12p.m.

No Action

Resolution #21-12

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Resolution 21-12 assigning the County's opioid claims to the Kansas Attorney General and certifying cost attributable to substance abuse and addiction mitigation in excess of \$500. Motion carried 3-0.

Abatements

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements RE 21-022, RE21-023, RE21-024. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatement RE21-031. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements TK21-030, TK21-033, TK21-035 and PP21-032. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatement SP21-034. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$121,325.39. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 4:26 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III