ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
April 28, 2025

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/88591618729?pwd=aF9OR4KP3VLShbye4clK5ovgS7QT0x.1
select join meeting and enter meeting ID: 885 9161 8729Password: 007097

Regularly Scheduled Meeting
1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting Minutes of April 14, 2025

Public Forum
Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:
Real Estate @ 1285 Evergreen, Moline

New Business
2:00 p.m.
Mitch Walter/Charlie Zitnik – DA Davidson
Executive Session Contract Negotiations & Reappointment – Appraiser
Solid Waste Plan
Emergency Management Vehicle
AirMedCare
Executive Session Non-Elected Personnel – Public Works
Executive Session Legal – Public Works
Executive Session Non-Elected Personnel - EMS

Commission Discussion
Abatements:
Presentation of Claims
Other
Adjournment
Future Events:

Commissioners Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III
County Counselor: Paul Dean
County Clerk: Kerry Harrod

Others:
Stephanie Ollenborger, ROD
Kandy Dowell, Health
Gillian Beaumont, EMS Director
Nick Miller, Noxious Weed
Malarie Chamberlain, Payroll Clerk
Jeremy McCully, Appraiser
Mitch Walter, DA Davidson
Don Sanders, Public Works
John Walker, Sheriff
Erica Cordell, EM
Stefni Hebb, Deputy Clerk
Chris Miller, Deputy Appraiser
Kaye Spooner
Charlie Zitnik, DA Davidson

Call to Order
Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of April 14, 2025 as presented. Motion carried 3-0.

Public Forum
Kaye Spooner would like the commission to reconsider paying for the AirMedCare for all county employees.

EMS
Gillian Beaumont presented the report for March 2025. There were 22 total runs with total collections being $13,612.21. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the purchase

of two padimate plus restraint systems in the amount of $771.20 in which the county will be reimbursed a total of $578.40 from the KRAF grant. Motion carried 3-0. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the purchase of a transcend chair with powertrax and accessories in the amount of $8,170.40 in which the county will be reimbursed a total of $6,127.80 from the KRAF grant. Motion carried 3-0. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the purchase of a Z vent portable ventilator and accessories in the amount of $16,589.12 in which the county will be reimbursed a total of $12,441.84 from the KRAF grant. Motion carried 3-0.

Appraiser
Jeremy McCully stated personal property tax evaluations will go out later this week.

Public Works
Don Sanders stated the Green Ranch Bridge is over half way completed. The two trucks that were ordered are available for pick up at Kline Ford. Commissioner Liebau moved and Commissioner Russell seconded the motion to purchase two 2025 Ford F-250 trucks in the amount of $95,388 from Kline Ford. The funds for purchase will be $35,388 from the Road's Special Equipment Fund and $60,000 from the Road Budget. Motion carried 3-0. Mr. Sanders stated there will be some changes made regarding the annual bridge inspections.
Maintenance
Lights have been delivered at the County Shop for the Courthouse project.

Community Development
Diane Cucar stated the grant funds need to be spent on the 1285 Evergreen project or we will lose the funds. The commission would like to move forward with the Certified Site Program, utilities, and demolition of the house and barn. The ROZ Grant is due in June 2025.

Health
Commissioner Liebau moved and Commissioner Russell seconded the motion to allow Kandy Dowell to purchase a 2025 Toyota Tacoma in the amount of $37,149.95 from Doenges Toyota for the Health Department. Motion carried 3-0. The Health Fair will be October 18, 2025 at the First Assembly of God. It will be a health/lab fair. The Bash on Wabash will be May 29, 2025. The Health Department will have a booth set up doing ID kits, handing out bike helmets and car seats. Kristy Hanks has been doing a leadership series for public health. There are 7 participants in the diabetes class in Moline.

DA Davidson
Mitch Walter stated he and Charlie Zitnik have been working with Community Building Solutions on the financial side of the Courthouse HVAC project. The best interest rate found was 5.11% with a 20-year term with Farmers Bank & Trust of Great Bend, Kansas. The closing will be May 8, 2025. A resolution was presented for the lease purchase transaction. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve resolution 25-05 as presented to enter a lease purchase transaction with Farmers Bank & Trust of Great Bend, Kansas for the HVAC system. Motion carried 3-0. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the equipment lease purchase agreement with Farmers Bank and Trust, the transcript of the proceedings authorizing the execution and the delivery of the equipment lease purchase agreement which also contains the closing certificate which describes the outline of transactions of who the parties are, the opinion of the County Counselor and the opinion of the special tax council (Gilmore & Bell) along with the escrow agreement subject to KCAMP approval. Motion carried 3-0.

Emergency Management Vehicle
The commission came to the consensus to have Alan Johnson sale the old emergency management vehicle.

AirMedCare
Commissioner Russell moved and Commissioner Liebau seconded the motion to amend the motion from the April 14, 2025 meeting by removing the word parttime employees from the motion. Motion carried 3-0.

Solid Waste Plan
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the Solid Waste Plan for Elk County revised March 2025. Motion carried 3-0.

Executive Session 2:00 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for non-elected personnel to discuss wages with EMS Director Gillian Beaumont and County Counselor Paul Dean present not to return to open session until 2:05 p.m. Motion carried 3-0.

Back in session 2:05 p.m.
Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to give a merit increase to Jenifer Clatt from $15.92hr to $16.42hr. Motion carried 3-0. Commissioner Russell moved and Commissioner Liebau seconded the motion to give a merit increase to Kimberly Dupuis from $15.01hr to $15.51hr. Motion carried 3-0.

Executive Session 2:09 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for contract negotiations with County Appraiser Jeremy McCully and County Counselor Paul Dean present not to return to open session until 2:14 p.m. Motion carried 3-0.

Back in session 2:14 p.m.

Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the employee agreement between Elk County and Jeremy McCully for the position of acting County Appraiser and to fulfill the obligation in the attached job description for the appointment beginning July 1, 2025 and ending June 30, 2029 with an annual salary of $40,000. Motion carried 3-0. This has been the first increase in salary since 2017.

Executive Session 2:16 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for non-elected personnel to discuss wages with Public Works Supervisor Don Sanders and County Counselor Paul Dean present not to return to open session until 2:21 p.m. Motion carried 3-0.

Back in session 2:21 p.m.
Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to give a merit increase to Rebecca Maltbie from $15.90hr to $16.90hr. Motion carried 3-0.

Executive Session 2:27 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for legal counsel with Public Works Supervisor Don Sanders and County Counselor Paul Dean present not to return to open session until 2:38 p.m. Motion carried 3-0.
Commissioner Russell moved and Commissioner Liebau seconded the motion to extend the executive session for 5 minutes not to return to open session until 2:43 p.m. Motion carried 3-0.

Back in session 2:43 p.m.
No action taken.

Payroll
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the payroll in the amount of $294,104.74. Motion carried 3-0.

Warrants
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the warrants in the amount of $175,081.02. Motion carried 3-0.

Adjournment
Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 3:09 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod
Elk County Clerk

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Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III