

ELK COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING APPROVED MINUTES  
May 4, 2020

Special Meeting

9:00 p.m. - Call to Order

9:00 p.m. – Elk County Reopening Plan – Phase One

9:15 p.m. – Courthouse Reopening Plan

Adjournment

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Teresa Wells, Appraisers Office

Ken Mitchell, EMS

Erica Cordell, Co Atty Office

Beth Koehler, EM

Don Sanders, Public Works

Marla Ware

Rochelle Cookson, Treas. Office

Stefni Hebb, Co Clerk Office

Stephanie Ollenborger, ROD

Joe Lee, Co Atty

Rachel Ware, Treasurer

Kandy Dowell, Health

Richard Fechter

Sarah Evans

Stephen Heinen

Call to Order

Chairman David Evans called the meeting to order at 9:00 a.m. in the Courtroom of the Courthouse. Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Elk County Reopening Plan – Phase One

A discussion was had regarding Phase One which begins May 4, 2020 as directed by Executive Order 20-29. Phase One will allow mass gathering of no more than 10 individuals. Masks are strongly encouraged in public settings and maintain a 6- foot social distance. Telework is strongly encouraged when possible. Any employee exhibiting symptoms should be required to stay home. Minimize or avoid nonessential travel. Follow KDHE travel and quarantine guidelines for travel to high-risk areas. Commissioner Kaminska moved and Commissioner Coble seconded the motion to adopt the Elk County Reopen Plan as proposed. Motion carried 3-0.

Elk County will reopen in accordance Governor Laura Kelly’s Executive Order #20-29, implementing Phase One of “Ad Astra: A Plan to Reopen Kansas” and associated Guidance. This will take effect on Monday, May 4, 2020.

The following additional restrictions are imposed.

- Beverages must be served in an original container and must be served by an employee (examples are coffee and fountain drinks).
- Buffets, open salad bars or self-serve items are not allowed.
- Public playground equipment is closed.

In addition to the requirements in Executive Order 20-29 and Phase One of “Ad Astra: A Plan to Reopen Kansas” each business will need to implement the Guidance appropriate to their industry which can be found at <https://covid.ks.gov/>.

Courthouse Reopening Plan

A discussion was had regarding the reopening plan for the Elk County Courthouse. Commissioner Kaminska moved and Chairman Evans seconded the motion to continue to conduct Courthouse operations as we are currently doing throughout Phase One. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 9:40 a.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Alan Coble, District II

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David Evans, District III (Chairman)