

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
APRIL 12, 2021

If you would like to attend the meeting via zoom go  
to: <https://us02web.zoom.us/j/89891271819?pwd=UnJlemFBV0FEV0EwdmVsSy9rdDINQT09>  
select join meeting and enter meeting ID: 898 9127 1819 Password: **659977**

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting March 29, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:15 p.m. – Fence Dispute – Steven Beal

2:45 p.m. – Solid Waste Contract

3:00 p.m. –

3:15 p.m. – City of Howard/County Contract

3:30 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: 17 County Spring District Meeting April 22, 2021, Elk County 2020 Audit May 17-19, 2021, KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beth Koehler, EM

John Walker, Sheriff

Ken Mitchell, EMS

Todd Winscher, R Fire

Don Sanders, Public Works

Teresa Wells, Appraiser Office

Kristina Kraft, Treas. Office

Joanna Hunter, City of Howard

Beverly Signer, Health

Jenifer Clatt, EMS

William Bischoff, Recycling

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Marissa Rivera, Treas. Office

Skylar Harrod, Public Works

Joseph Mueller, EMS

Miranda Bruening, HB&K

Jim Lane

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the March 29, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

Lunch will be provided to the volunteer workers on April 24, 2021 for helping with the E-Waste pickup.

Sheriff

John Walker presented a department report. Sheriff Walker would like to use KCAMP online modules to train his employees on policies and procedures for \$12.00 an employee. Sheriff Walker stated mental health is a big issue in the jail and would like to purchase a wrap to restrain an inmate to help prevent self-induced injuries to the inmate. Discussion was had regarding making a cell into a padded cell to contain

these types of inmates. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to authorize the Sheriff to purchase a restraint, transport harness and a protective helmet at the cost of \$2,385 plus shipping. Motion carried 3-0.

#### City of Howard/County Agreement

Sheriff Walker presented a proposed agreement between the City of Howard and Elk County. Under the agreement, Elk County will provide law enforcement to the City of Howard on a 40-hour week basis for \$72,000 a year from the City. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to verbally approve the Agreement for Police Services between the City of Howard and Elk County to provide full-time police services for the City of Howard in exchange for \$72,000 annual payment to begin May 1, 2021. Motion carried 3-0.

#### EMS

Ken Mitchell presented the monthly report for March. The EMS department had 17 runs with collections totaling \$14,586.96. Mr. Mitchell stated the KRAF Grant was approved in the amount of \$5,074.74. The EMS Department will be purchasing a Ferno EZ-Glide Stair Chair with power traxx with the grant money.

#### Register of Deeds

Stephanie Ollenborger presented the monthly report for March. They had a total of 66 instruments recorded and a total deposit of \$3,414.50. Mrs. Ollenborger will be attending Register of Deeds School/Conference June 14-17, 2021 at Garden City.

#### Emergency Management

Beth Koehler stated there will be a LEPC meeting Thursday, April 15, 2021. Discussion was had regarding shelter locations within the County.

#### Rural Fire

Todd Winscher stated the department has had 30 runs so far this year. A bed and front bumper were purchased from Wolfe Auto for \$1,500 that will fit an F550.

#### Public Works

##### Road

Don Sanders stated KDOT was in the County for bridge inspections. The annual bridge inspections have been reduced to four from twelve. There have been two box culverts repaired, one at Road 8 and Limestone and one at Road 31 and Killdeer. The bridge at Road 18 and Rock is nearing completion. Mr. Sanders stated 1,500 tons of rock has been haul to the Elk/Butler Countyline on Pioneer last week. There will be two employees taking their CDL test this week.

##### Noxious Weed

Don Sanders stated the department has started doing ground treatment around bridges.

##### Maintenance

Mr. Sanders stated he has contacted eleven different plumbing companies for the work that needs to be done at the Sheriff's Office and none of them wanted to give a quote. Mr. Sanders said he is still working on getting quotes for the job.

#### EMS/Health Facility

Miranda Bruening with HB&K stated a tree at the building site needs to be removed. The civil engineers had it on the survey but it was missed in the plan. Ms. Bruening will work on having them pay for it since it was missed in their plans. There will be no pay application in April. The next pay application will be the first part of May.

#### Fence Dispute

Steven Beal stated he is having trouble with his neighbor coming over the fence onto his property. The Commission stated this is a civil dispute and they could not help him with his issue.

#### Solid Waste Plan

Kandy Dowell presented the 2021 Solid Waste Plan. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to sign the 2021 Solid Waste Plan as presented. Motion carried 3-0.

#### Resolution #21-02

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the revised Elk County Burning Regulations Resolution #21-02. Motion carried 3-0. The revision is: a person conducting a burn shall be required to have sufficient water, fire suppression equipment and personnel to contain the controlled burn. There shall be a rebuttable presumption of a violation of this section if the fire escapes control of the person conducting the burn and any fire department responds to the fire.

Commissioner Discussion

Thank you notes were received from the families of Jack Hoyt and Doug Hanks for sending plants to their funerals. Discussions were had regarding one county fair with a new facility and how to keep the recycling program going.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the February payroll in the amount of \$215,134.64. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the March payroll in the amount of \$205,310.19. Motion carried 3-0.

Warrants

The regular warrant fund totals are as follows:

County General \$54,835.81, Ambulance \$2,600.80, Rural Fire District \$9,133.62, Health \$635.41, Road \$29,688.23, Noxious Weed \$94.00 and Kansas 911 \$1,105.38. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the regular warrants in the amount of \$98,093.25. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:10 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III