ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
March 30, 2026

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/86786335325?pwd=Fuwbdo0ZrKRaBAGAdXCunxJumbi3Na.1
select join meeting and enter meeting ID: 867 8633 5325 Password: 783013

Regularly Scheduled Meeting
1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – March 9, 2026

1:05 p.m. – Public Forum
1:10 p.m. – Department Reports

Ambulance
Appraiser
Emergency Management
Health
Public Works
Register of Deeds
Community Development
Rural Fire
Sheriff
Treasurer
County Counselor
County Clerk
County Attorney

Old Business:

New Business
2:00 p.m.
Replacement Options for Copper Lines – Stephen Kutik with Granite
Window AC Units
Annual Peopleware Agreement Renewal (CIC)
Advantage Computer Prepaid Support Contract Renewal
Executive Session Non-Elected Personnel – Register of Deeds

Commission Discussion
Abatements:
Presentation of Claims
Other
Adjournment
Future Events: April 6th-7th 2026 County Audit, April 16th Southeast Ks Spring Meeting

Commissioner's Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others:
Todd Winscher, Rural Fire
Stephanie Ollenborger, ROD
Diane Cucar, Community Development
Kristina Kraft, Deputy Treasurer
Tracy Swanwick, Health
Don Sanders, Public Works
Erica Cordell, EM
Chris Miller, Deputy Appraiser
Stefni Hebb, Deputy Clerk
Kaye Spooner

Call to Order
Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes' Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of March 9, 2026, as presented. Motion carried 3-0.

Public Forum
Kaye Spooner recommended a book titled "An American War on Election Corruption" Ms. Spooner would like to encourage the Election Office to begin to look for extra volunteers to run a hand count primary election in August to prepare for the November election.
Don Sanders stated the Elk County Recycling Annual Household and E-Waste Collection will be Saturday, June 6th from 8:00 a.m. to 12:00 p.m. at the Moline Rodeo Grounds. The Recycling Department will be shut down April 14th through April 26th.

Emergency Management
Erica Cordell attended the Homeland Security Council meeting in Chanute, the Focus Group in Wichita regarding the new State program for the Emergency Operations Plan that will be released at the end of September. Ms. Cordell

stated the FY26 thresholds for Public Assistance have been released and Elk County's is $12,067.38. The threshold for the State of Kansas is $5,699,487.

Health
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the AID to Local grant application in the amount of $23,240.00. Motion carried 3-0. This replaces the AID to Local grant application in the amount of $16,360.40.

Public Works
Don Sanders stated Lee Lampson was hired and will start on Monday. Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the hire of Lee Lampson at $19.75 an hour. Motion carried 3-0. Mr. Sanders would like to purchase a smooth drum roller for asphalt work around the county. Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the purchase of a 2023 Bomag Roller through Berry Tractor not exceeding $37,900 and leaving the negotiations to Mr. Sanders for a lower purchase price. Motion carried 3-0. Don Sanders stated the Elk County Recycling Annual Household and E-Waste Collection will be Saturday, June 6th from 8:00 a.m. to 12:00 p.m. at the Moline Rodeo Grounds. The Recycling Department will be shut down April 14th through April 26th.

Community Development
Discussion was had regarding the endangered burying beetle habitat at 1285 Evergreen, Moline. Development will be postponed until further notice.

Rural Fire
Todd Winscher stated he would like to purchase a 55-gallon drum of foam in the amount of $1500. The commission gave their approval to purchase the foam.

County Counselor
Paul Dean stated that a hearing was had on the Myers Road dispute and the courts were in the favor of the county.

County Clerk
Commissioner Russell moved and Commissioner Liebau seconded the motion to proclaim April as Child Abuse Prevention Month in Elk County through Sunlight Child Advocacy Center. Motion carried 3-0. Commissioner Russell moved and Commissioner Liebau seconded the motion to declare June as Men's Health Month in Elk County. Motion carried 3-0.

Replacement Options for Copper Lines – Stephen Kutik with Granite
Stephen Kutik was not present.
Window AC Units
Discussion was had regarding what to do with the old window units that were taken out of the courthouse.

Annual Peopleware Agreement Renewal (CIC)
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the Annual Peopleware Agreement through Computer Information Concepts in the amount of $31,455.00. Motion carried 3-0.

Advantage Computer Prepaid Support Contract Renewal
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the prepaid support contract renewal through Advantage Computer in the amount of $5,000. Motion carried 3-0.

Executive Session 1:56 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for non-elected personnel to discuss employee review with Register of Deeds Stephanie Ollenborger and County Counselor Paul Dean present not to return to open session until 2:01 p.m. Motion carried 3-0.

Back in session 2:01 p.m.
Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to approve a merit increase for Lori Winscher from $18.70hr to $19.20hr. Motion carried 3-0.

Warrants
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the warrants in the amount of $390,234.03. Motion carried 3-0. The warrants included first quarter distributions.

Executive Session 2:15 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for legal with County Counselor Paul Dean present not to return to open session until 2:20 p.m. Motion carried 3-0.

Back in session 2:20 p.m.
Action: Commissioner Liebau moved and Commissioner Russell seconded the motion to approve Paul Dean to prepare and send a letter of opposition regarding SB 534 to Virgil Peck and Doug Blex. Motion carried 3-0.

Adjournment
Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 2:25 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod
Elk County Clerk

_____
Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III