ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
May 11, 2026

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/86249455258?pwd=y1kxwojkCv8URxBfNmazOOjmuvylhr.1 select join meeting and enter meeting ID: 862 4945 5258 Password: 071386

1:00 p.m. – 2026 Solid Waste Management Plan Hearing

Regularly Scheduled Meeting
1:05 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – April 27, 2026

1:10 p.m. – Public Forum
1:10 p.m. – Department Reports

Ambulance
Appraiser
Emergency Management
Health
Public Works
Register of Deeds
Community Development
Rural Fire
Sheriff
Treasurer
County Counselor
County Clerk
County Attorney

Old Business:

New Business
2:00 p.m.
AirMedCare - Gary

Commission Discussion
Abatements: TK26-036
Presentation of Claims
Other
Adjournment
Future Events:

Commissioner's Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III

County Counselor: Paul Dean

County Deputy Clerk: Stefni Hebb

Others:
Don Sanders, Public Works
Diane Cucar, Community Development
Jessica Kessler, MV/Tax Clerk
Erica Cordell, EM
Gillian Beaumont, EMS Director
Stephanie Ollenborger, ROD
Malarie Chamberlain, Payroll Clerk
Kandy Dowell, Health

Call 2026 Solid Waste Management Plan to Order
Commissioner Hendricks called the 2026 Solid Waste Management Plan hearing to order at 1:00 p.m. in the Commissioner's room of the Elk County Courthouse. Commissioners Liebau and Russell were present as well as County Deputy Clerk Stefni Hebb and Erica Cordell, EM via Zoom. No public was present for discussion. Discussion was had between Commission and Emergency Manager Erica Cordell. Commissioner Hendricks moved and Commissioner Russell seconded the motion to approve the Solid Waste Plan for Elk County for 2026. Motion carried 3-0.

Close of Hearing
Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn the Solid Waste Plan hearing at 1:05 p.m. Motion carried 3-0.

Call to Order
Commissioner Hendricks called the regular meeting to order at 1:05 p.m. Commissioners Liebau and Russell were present as well as County Deputy Clerk Stefni Hebb and County Counselor Paul Dean.

Minutes' Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular minutes of April 27, 2026, as presented. Motion carried 3-0.

EMS
Gillian Beaumont requested a 5 min Executive Session for non-elected personnel.

Emergency Management
Erica Cordell stated that the Elk Falls siren failed the siren test. The old antenna had fallen and was replaced with a new antenna; the siren should be functional with no issue and cost to us. She has 3 ESF's, Essential Support Functions, and the emergency operation plan is under informal review and will continue working on.

Health
Rachel Ware, Treasurer, stated that money needs to be transferred for Health, they are short on their cash account due to low service money coming in. Health is not over their budget for 2026. After much discussion, Commissioner Liebau moved and Commissioner Russell seconded the motion to transfer $5,000 from the Windfarm Pilot Fund to Health Department. Motion carried 3-0.

Public Works
Don Sanders stated that there will be a Safe Streets for All meeting Wednesday at 10 a.m. on the second floor of the Courthouse in Sedan. Commissioner Russell and Don Sanders stated they both will be attending.
Wess Kelley out of Winfield has been hauling rock but is shut down as of now until the construction on the highway is done.
Don is trying to pave Killdeer going towards the lake. Asphalt plant was broken down but is up running again. He is hoping to get more done while they are able over the next 3 weeks or so.

Register of Deeds
Stephanie Ollenborger presented the report for April 2026. They had a total of 39 instruments recorded and a total deposit of $2,297.25.

Community Development
Diane Cucar stated that the state approved for 2 phases for the property at Evergreen. SKEDD stated that they have some additional money left from other projects, $100,000 - $160,000. They would be willing to possibly give the additional fund to the county. Would still have to do the grant match, and Diane does have the $20,000 to do this but would not be able to do any other grants for the remainder of the year. This is one option that would finish the whole road. The other option would be to look for more grants to finish the road. If we would get the additional money Diane would not have to reapply for grants and would not have to do bids again. The higher ups in the state will have to decide if we could have the additional money, Diane should find out around the 22nd of May. If the base grant could be finished out then could explore what could be brought in for the site certification and possible housing. The road could be used for either one. They did approve an extension with work being done by August. Commission would like Diane to proceed with seeing if the county can get the additional money.

Treasurer
Rachel Ware gave financial reports to the Commission, and after she does the transfer for the Health Department she will replace them with new reports.

County Counselor
Paul Dean requested a 10 minute executive session for legal consultation.

County Clerk
Commissioner Russell moved and Commissioner Liebau seconded the motion to appoint Vera Jontra and Marla Foster Ware to the Ballot Destruction Committee to destroy the ballots from 2024. Motion carried 3-0.

Sanitation Code
County Counselor Paul Dean and County Clerk Kerry Harrod are working to rewrite the code.

Grenola Fire Barn
Diane Cucar stated that her and Alan need to meet with SKEDD and will need to stop taking in new bids.

Executive Session 1:30 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel with County Counselor Paul Dean and EMS Director Gillian Beaumont present not to return to open session until 1:35 p.m. Motion carried 3-0.

Back in session 1:35 p.m.
Action: Commissioner Liebau moved and Commissioner Russell seconded the motion to approve a merit increase for Kimberly Dupuis from $15.94hr to $16.94hr. Motion carried 3-0.
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve a merit increase for Jenifer Clatt from $16.88hr to $17.88hr. Motion carried 3-0.

Executive Session 1:36 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for legal with County Counselor Paul Dean and Don Sanders present not to return to open session until 1:46 p.m. Motion carried 3-0.

Back in session 1:46 p.m.

Action: Commissioner Liebau moved and Commissioner Russell seconded the motion to allow Mr. Dean to send a notification letter of encroachment of county right away with water to Josh and Tiffany Roy, regarding east half of section 11 township 29 south range 10 east. Motion carried 3-0.

Executive Session 1:51 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel with County Counselor Paul Dean present not to return to open session until 1:57 p.m.

Back in session 1:57 p.m.
No action taken.

AirMedCare- Gary
Gary stated they are Eagle Med from Chanute. Gary explained that it could be setup as a payroll deduction, Malarie Chamberlain clarified that it currently is not setup as a payroll deduction that the county pays a flat rate. Gary stated this is the Census plan. This plan goes by the total number of employees and each year there will be an adjustment with the current number of employees at $75 per employee. The payroll plan allows the county to do a 5 yr or 10 yr plan and it would go with the employee if they quit working with the county. The Census Plan does include everyone in the employees household. Gary would like to double check that we are on the Census Plan and to be sure that we are not overlapping plans. Malarie did confirm that we are up for renewal and have yet to pay for this year. Gary will work with Malarie on any other needed information. Gary is open for scheduling any type of employee training if we would like to schedule it. After additional discussion, Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the renewal of the AirMedCare plan (Census Plan). Motion carried 3-0. Commission would like Kerry to reach out to Gary to schedule a time for him to come back. Deputy Clerk Stefni Hebb verified with the Commission on when they would like the renewal bill paid. The Commission stated the bill will be paid with the next warrant cycle May 26th. Gary will be at the next meeting to pick up the renewal check.

Commissioner Discussion
Mr. Tankerly has property around Grenola on Cyclone between Road 4 and Road 5. He talked with Commissioner Liebau about closing the road and putting gates up. Commissioner Liebau noted that he sent Mr. Tankerly to Kerry Harrod to fill out paperwork. Don Sanders said he would be happy to assist him.
Commissioner Hendricks wanted to Thank everyone who attended the 17 county meeting a couple of weeks ago. Commissioner Hendricks, Don Sanders, Stephanie Ollenborger, Kerry Harrod, and Rachel Ware attended.

Abatements
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve abatement TK26-036. Motion carried 3-0.

Payroll
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the payroll in the amount of $307,281.32. Motion carried 3-0.

Warrants
Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of $176,648.51. Motion carried 3-0.

Adjournment
Commissioner Hendricks moved and Commissioner Russell seconded the motion to adjourn at 2:26 p.m. Motion carried 3-0.

ATTEST:

_____
Stefni J. Hebb
Elk County Deputy Clerk

_____
Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III