ELK COUNTY BOARD OF COMMISSIONERS
Approved Minutes
May 27, 2025

If you would like to attend the meeting via zoom, go to:
https://us02web.zoom.us/j/83767326394?pwd=z8n4W9yovf7abhjSa3NtQdwBrJMK5I.1 select join meeting and enter meeting ID: 837 6732 6394 Password: 878915

Regularly Scheduled Meeting
1:00 p.m. - Call to Order
Pledge of Allegiance & Prayer
Minutes Approval – Regular Meeting Minutes of April 28, 2025 & Regular Meeting Minutes of May 12, 2025

Public Forum
Department Reports

Ambulance	Rural Fire
Appraiser	Sheriff
Emergency Management	Treasurer
Health	County Counselor
Public Works	County Clerk
Register of Deeds	County Attorney
Community Development	

Old Business:
Real Estate @ 1285 Evergreen, Moline

New Business
2:00 p.m.
Revised Everon Agreement
Ks Local Workforce Development Area V Chief Elected Official Board Agreement
2025 KCAMP Members Property Coverage for Roofs
Community Building Solutions Invoice
Commission Discussion
Abatements:
Presentation of Claims
Other
Adjournment
Future Events:

Commissioners Present:
Perry Russell, District I
Doug Hendricks, District II
Jake Liebau, District III
County Counselor: Paul Dean
County Clerk: Kerry Harrod

Others:
Todd Winscher, Rural Fire
John Walker, Sheriff
Diane Cucar, Community Development
Stefni Hebb, Deputy Clerk
Kristina Kraft, Deputy Treasurer
Don Sanders, Public Works
Stephanie Ollenborger, ROD
Kandy Dowell, Health
Malarie Chamberlain, Payroll Clerk
Kaye Spooner

Call to Order
Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the regular meeting minutes of April 28, 2025 as presented. Motion carried 3-0. Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of May 12, 2025 as presented. Motion carried 3-0.

Public Forum
The County received a thank you note from Farmers Bank & Trust for our business.

Health
Kandy Dowell stated they will be giving out car seats and have a booth set up during the Bash on Wabash this Thursday.

Register of Deeds
Stephanie Ollenborger stated she will be at the Register of Deeds Conference in Wichita next week.

Community Development
Diane Cucar presented bids for a new website for the county. Ms. Cucar will contact Wichita Design to design a website for the county. The commission gave consensus to allow exercise classes to be held in the basement of the

old UMC. Ms. Cucar presented a site verification agreement. Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the TEC Agreement subject of taking ownership of the right to work policy as we deem appropriate. Motion carried 3-0.

Sheriff
John Walker requested an executive session for non-elected personnel.

County Counselor
Paul Dean requested an executive session for legal matters.

Public Works
Road
The Green Ranch Bridge is complete.
Noxious Weed
Don Sanders stated informational letters were mailed out to land owners regarding the noxious weed teasel. The commission were in consensus to allow Nick Miller to get a county cell phone for the Noxious Weed department.

RE @ 1285 Evergreen, Moline
Damian Murphy will get to working on the demo of the barn and house.

Executive Session 1:36 p.m.
Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session to discuss non-elected personnel with Sheriff Walker and County Counselor Paul Dean present not to return to open session until 1:39 p.m. Motion carried 3-0.

Back in session 1:39 p.m.
No action taken.

Revised Everon Agreement
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the revised Everon Agreement increasing the monthly charge to $61.79 a month. Motion carried 3-0.

Ks Local Workforce Development Area V Chief Elected Official Board Agreement
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the Ks Local Workforce Development Area V Chief Elected Official Board Agreement. Motion carried 3-0.

2025 KCAMP Members Property Coverage for Roofs
The Commission reviewed the KCAMP memorandum for property coverage for roofs.

Community Building Solutions Invoice
Discussion was had regarding the HVAC project invoicing timeline.

AirMedCare
Commissioner Liebau moved and Commissioner Russell seconded the motion to approve a one-year membership agreement with AirMedCare in the amount of $3,975.00. Motion carried 3-0.

Executive Session 2:02 p.m.
Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session to discuss legal matters with County Counselor Paul Dean present not to return to open session until 2:07 p.m. Motion carried 3-0.

Back in session 2:07 p.m.
No action taken.

Warrants
Commissioner Liebau moved and Commissioner Russell moved to approve the warrants in the amount of $419,438.23. Motion carried 3-0.

Adjournment
Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 2:19 p.m. Motion carried 3-0.

ATTEST:

_____
Kerry E. Harrod
Elk County Clerk

_____
Perry Russell, District I

_____
Doug Hendricks, District II(Chairman)

_____
Jake Liebau, District III