

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
JUNE 14, 2021

If you would like to attend the meeting Via Zoom go to:

<https://us02web.zoom.us/j/88643564020?pwd=ckZwdkRrZk82eHk4M2tpTVlvaldwUT09> select join meeting and enter meeting ID: 886 4356 4020 Password: 867916

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting May 24, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

American Rescue Plan

Severed Minerals Discussion

New Business

2:00 p.m. – EMS/Health Facility - Miranda Bruening, HB&K

2:15 p.m. – Four County 2022 Budget Request – Greg Hennen

2:45 p.m. – Road 8 between Oxen & Mule Bridge – Jess Plummer

3:00 p.m. – Executive Session Non-Elected Personnel

3:15 p.m. – Howard Library Board Expansion Project – Beverly Signer

3:30 p.m. - COVID Declaration & FEMA – Withdrawal from Public Assistance for COVID Projects

3:45 p.m. – Executive Session Legal

4:00 p.m. – Commissioner Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: KAC Annual Conference October 18-20, 2021

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

John Walker, Sheriff

Don Sanders, Public Works

Kenneth Mitchell, EMS

Kandy Dowell, Health Office

Joe Mueller, EMS

Skylar Harrod, Public Works

Miranda Bruening, HB&K

Joann Hunter, City of Howard

Jess Plummer

Todd Winscher, Rural Fire

Beth Koehler, EM

Jenifer Clatt, EMS

Teresa Wells, Appraiser Office

Beverly Signer, Health Office

Jeremy McCully, Appraiser

Mark Julius, Accel Construction

Greg Hennen, 4-County

Michael Fagg, Ks Senator

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the May 24, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

Kansas Senator Michael Fagg was present to discuss the needs and concerns of Elk County. Discussion was had on phase II of the windfarm and SB13.

### EMS

Ken Mitchell presented the monthly report for May. The EMS department had 18 runs with collections totaling \$17,501.49. Mr. Mitchell stated truck #203 is back in service.

### Sheriff

John Walker presented his department reports. Sheriff Walker stated there are two juveniles at Reno County now. One of the patrol trucks has been sent to Quality Toyota in Independence for repairs on the air conditioner compressor.

### Health

Kandy Dowell stated the Health Department will be receiving \$63,000 from the Immunization Acton Plan Grant. Mrs. Dowell said she will be hiring a full-time RN with some of the funds.

### Emergency Management

Beth Koehler stated the County has been approve for the \$7,000 grant from Enel. The County will be using the funds for a drone and nozzles for the Rural Fire Department. Mrs. Koehler present the paperwork for the grant to be signed. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the grant document between Enel North America, Inc. and Elk County; whereby Elk County is granted \$7,000 for a drone and nozzles for Rural Fire. Motion carried 3-0.

### Register of Deeds

The monthly report for May was presented. They had a total of 61 instruments recorded and a total deposit of \$3,471.50.

### Rural Fire

Todd Winscher stated one of the fire tankers is at C Cross Custom Welding having a dump value installed. Mr. Winscher would like to purchase a 1999 Ford 550 rescue truck. The rescue truck would be paid out of the Rural Fire Equipment Reserve Fund. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to authorize the purchase of a 1999 Ford 550 4x4 to be used as a rescue truck in the amount of \$35,000. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to authorize Todd Winscher to purchase a rescue truck not to exceed \$60,000 for the Rural Fire Department. Motion carried 3-0.

### Public Works

#### Road

Don Sanders stated the bid from Hall's Paving was adjusted to \$62,352 for the corners on Road 28. Once this project is complete Mr. Sanders would like the Sheriff's Office to patrol this road to help preserve the County's investment. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the asphalt bid from Hall's Paving on the corners of Road 28 in the amount of \$62,352. Motion carried 3-0. Mr. Sanders would like to purchase a 2010 John Deere 772 with 6,222 hours. The grader is located in Iowa. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to purchase a 2010 John Deere 772 motor grader in the amount of \$110,500 from Murphy Tractor with \$85,000 to be financed through the Bank of Commerce in Howard. Motion carried 3-0.

#### Noxious Weed

Don Sanders stated the department has two truck spraying at this time.

#### Maintenance

Don Sanders stated the kitchen in the Sheriff's Office is coming along nicely.

#### Recycling

Don Sanders stated International Paper picked up almost twelve ton of recyclables and the County received a check for \$445.70. The recycle trailer will be parked in Elk Falls and Grenola for residents to use. Mr. Sanders said days and times will be setup.

### EMS/Health Facility

Miranda Bruening with HB&K and Mark Julius with Accel Construction were online. Mrs. Bruening stated everything is moving along nicely at the site.

### County Clerk

Kerry Harrod stated the 2020 Audit Report and the 2022 Budget Preparation will be Monday, July 12, 2021 at 10:00 a.m.

### SCKAAA Delegate

The County is still looking for a delegate.

### American Rescue Plan

Kerry Harrod stated the application process has been completed.

Severed Minerals Discussion

Jeremy McCully presented information regarding severed minerals. Discussion was had regarding the information. No action was taken.

Four County Mental Health

Greg Hennen presented the 2022 budget request in the amount of \$30,000 and the request for allocation of the CY2022 Elk County liquor tax funds.

Road 8 between Oxen & Mule Bridge

Jess Plummer was present to discuss the new bridge construction at Road 8 between Oxen and Mule. Discussion was had regarding the bridge. Kerry Harrod will mail Mr. Plummer the agendas for future commission meetings to keep him informed of the project.

COVID Declaration & FEMA-Withdrawal from Public Assistance for COVID Projects

Beth Koehler presented the paperwork for the withdrawal from public assistance for COVID projects. No action was taken at this time.

Executive Session 2:50 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss legal matters with Kerry Harrod and Don Sanders present. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

Howard Library Board Expansion Project

Beverly Signer with the Howard City Library Board would like the County to consider using funds from the American Rescue Act to help fund the Howard Library Expansion Project.

Commissioner Discussion

Discussion regarding building an event center within the County for community use was had. Commissioner Kaminska will prepare an article for the County newspaper regarding the possible build of an event center. Further discussion will be had at the next meeting.

Warrants

The regular warrant fund totals are as follows:  
County General \$198,025.22, Ambulance \$1,502.61, Election \$129.60, Rural Fire District \$4,070.29, Health \$4,852.27, Mental Health \$9,725.42, Intellectually Disabled \$6,560.02, Road \$88,255.95, Service Program for Elderly \$21,655.53, Conservation District \$9,819.80, Noxious Weed \$9,589.09, Kansas 911 \$587.62. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the regular warrants in the amount of \$354,848.42. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the May payroll in the amount of \$207,374.04. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:07 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III