

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
AUGUST 30, 2021

If you would like to attend the meeting via zoom, go
to: <https://us02web.zoom.us/j/81411691056?pwd=cVNmeXZlTUZjSnFFTE9lVk03SGQwdz09> select
join meeting and enter meeting ID: 814 1169 1056 Password: **878904**

1:00p p.m. – Elk County Notice of Hearing to Exceed Revenue Neutral Rate & Budget Hearing
Rural Fire Notice of Hearing to Exceed Revenue Neutral Rate & Budget Hearing

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Minutes Approval – Regular Meeting August 9, 2021
Special Meeting August 16, 2021

1:10 p.m. – Public Forum
1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate
Fence on Rd 14 North of Pioneer
American Rescue Plan – Ashley Osburn with Yerkes & Michels

New Business

2:00 p.m. – EMS/Health Facility (Culvert & Road Cut, Etc.) - Miranda Bruening, HB&K
2:15 p.m. – Executive Session – Sheriff’s Office Non-Elected Personnel
2:30 p.m. – Event Center Steering Committee
2:45 p.m. – EMS Employees
3:00 p.m. – Land Bank
3:15 p.m. – Grant Opportunities – BRIC/FMA/HMGP
3:30 p.m. – KCAMP – Voting Delegate
3:45 p.m. – COVID-19
4:00 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK Officials Regional meeting September 23, 2021, KAC Annual Conference October
18-20, 2021

Commissioners Present:

Shari Kaminska, District I
Doug Hendricks, District II
Jake Liebau, District III

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire
Ken Mitchell, EMS
Jennifer Clatt, EMS
Kristina Kraft, Treas. Office
Nick Miller, Noxious Weed
Amy Bliss, Clerk’s Office
Joanna Hunter, City of Howard
Ashley Osburn, Yerkes & Michels
Jeff Wiseman

Stephanie Ollenborger, ROD
John Walker, Sheriff
Stefni Hebb, Clerk’s Office
Don Sanders, Public Works
Jill Gillett, Co Atty
Teresa Wells, Appraiser’s Office
Leroy Malone, Steering Comm.
Makayla England, Yerkes & Michels
Brad Stout, Attorney

Call to Order

Chairman Hendricks called the Notice of Hearing to Exceed Revenue Neutral Rate for Elk County to
order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as
well as County Clerk Kerry Harrod.
Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt Resolution 21-
09 to levy a property tax rate exceeding the revenue neutral rate for Elk County. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to close the revenue neutral rate hearing for Elk County at 1:05 p.m. Motion carried 3-0.

Call to Order

Chairman Hendricks called the Notice of Hearing to Exceed Revenue Neutral Rate for Elk County Rural Fire to order at 1:05 p.m. in the Courthouse.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt Resolution 21-10 to levy a property tax rate exceeding the revenue neutral rate for Rural Fire. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to close the revenue neutral rate hearing for Elk County Rural Fire at 1:10 p.m. Motion carried 3-0.

Call to Order

Chairman Hendricks called the budget hearing for Elk County to order at 1:10 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to certify the Elk County Budget for 2022 as presented. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to close the budget hearing for Elk County at 1:15 p.m. Motion carried 3-0.

Call to Order

Chairman Hendricks called the budget hearing for Elk County Rural Fire to order at 1:15 p.m. in the Courthouse. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to certify the Rural Fire budget for 2022 as presented. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to close the budget hearing for Rural Fire at 1:20 p.m. Motion carried 3-0.

Call to Order

Chairman Hendricks called the regular meeting to order at 1:20 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the August 9, 2021 regular meeting as amended. Motion carried 3-0. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the August 16, 2021 special meeting as presented. Motion carried 3-0.

EMS

Ken Mitchell stated Sydney Moore has been hired as a full time EMT. The stair-chair has been delivered and a training was conducted at the courthouse Friday. Truck #205 is having issues with the air conditioner. The part has been ordered.

Sheriff

John Walker stated he contacted the juvenile center in Girard. Elk County is not in their district but they have done contract services before. Their Board meets quarterly and they will discuss a contract with Elk County at that time.

The jail committee meeting was held Thursday evening. The committee toured the jail and discussed ways to make it a safer place for employees and inmates.

Health

Kandy Dowell stated there are 4 active COVID-19 cases in Elk County.

Rural Fire

Todd Winscher requested to purchase rescue equipment. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to purchase a Hurst Hydraulic Extrication System from an E-Bay vendor in the amount of \$2,600. Motion carried 3-0.

Mr. Winscher presented an estimate on a 2006 F550 Rescue Truck. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to enter into a lease purchase agreement with the Bank of Commerce in Howard Kansas to purchase a rescue truck for Rural Fire in the amount of \$57,500 with three annual payments and an interest rate of 2.85%. Motion carried 3-0.

The Rural Fire Department received two side-by-side utility vehicles from the Department of Forestry for no charge. One of the units will be housed in Longton. The department will need to purchase a trailer to haul the UTVs.

Mr. Winscher would like to use the old ambulance space at the extension building for the rural fire equipment when it comes available.

Public Works

Road

Don Sanders stated contract haulers are laying rock on Limestone east of Road 23. The bridge work on Road 4 south of Highway 160 has been completed. The Road 8 project has resumed. Mr. Sanders stated ATMOS Energy has a pipeline that is in the County's right of way a half mile south of Blackjack on Road 8. ATMOS Energy and KCC has been contacted regarding the issue. The Road 27 and Road 28 project will be starting soon. Mr. Sanders stated he is still waiting on bus routes from the school districts.

Noxious Weed

Don Sanders stated Bert Sprague will be working part time in the Noxious Weed Department. Nick Miller presented information on teasel and discussion was had.

Maintenance

Don Sanders stated there has been discussion of the Extension Office moving to the Courthouse when the new EMS/Health Facility is finished.

County Clerk

Kerry Harrod stated the 2021 City/School General Election Canvas will be Wednesday, November 10, 2021 at 10:00 a.m. at the Courthouse.

Fence on Road 14 North of Pioneer

Discussion was had regarding the fence being in the road right of way and the water gap. Commissioner Kaminska will view the fence and further discussion will be had at the next commission meeting.

American Rescue Plan

Ashley Osburn and Makayla England with Yerkes & Michels were present to discuss the American Rescue Plan Grant Funding. Ms. Osburn explained the details and requirements about the American Rescue Plan Grant and what the funding can be used for. Yerkes & Michels will be administering the American Rescue Plan Grant for Elk County.

SCKAAA Delegate

The County is still looking for a delegate.

Event Center Steering Committee

Leroy Malone was present to discuss the status of the committee. Mr. Malone is the chairman of the committee. Mr. Malone stated the committee has had one meeting and will have the next meeting on Monday, August 29, 2021 at 7:00 p.m. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to appoint Sydney Roebuck, Preston Tillapaugh, Roger Helton and Paul Folsom to the event center steering committee. Motion carried 3-0.

EMS/Health Facility

Discussion was had regarding the keying schedule, culvert and road cut. The next site meeting is Thursday at 2:00 p.m.

EMS Employees

Discussion was had regarding possible incentives for individuals to come to work for Elk County EMS.

Land Bank

Paul Dean presented a resolution for Elk County to establish a land bank. The resolution was reviewed and discussed.

Executive Session 3:20 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with John Walker, Jill Gillett and Paul Dean present. Motion carried 3-0.

Back in session 3:35 p.m.

No action taken.

Grant Opportunities-BRIC/FMA/HMGP

Beth Koehler presented information regarding three hazard mitigation grant programs open for project submittals. The Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA) and Hazard Mitigation Grant Program (HMGP). The BRIC and FMA Grant letters of intent are due by September 10, 2021. The HMGP Grant letter of intent is due by October 1, 2021. Projects discussed were the jail safety, an ambulance, Longton communication tower/digital radios and search and rescue equipment.

KCAMP/KAC/KWORCC

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to nominate Shari Kaminska as the voting delegate for KCAMP, KAC and KWORCC annual meetings. Motion carried 3-0.

COVID-19

Commissioner Liebau moved and Commissioner Kaminska seconded the motion that Elk County employees must use their sick leave for COVID-19 quarantine. If additional time is needed for quarantine the County will cover the remaining time. Motion carried 3-0.

Commissioner Discussion

Commissioner Kaminska stated USD 283 will be having a ribbon cutting for their daycare and Mr. Crawford would like the Commissioners to attend.
There was discussion regarding dust control on Limestone.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$108,461.69 including \$31,162 to Hull's Paving. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:28 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III