

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
FEBRUARY 22, 2021

If you would like to attend the meeting via zoom go
to: <https://us02web.zoom.us/j/82090665509?pwd=VkNFMFBSV1k1ZEtuV0duYmJYUkRWdz09>
select join meeting and enter meeting ID: 820 9066 5509 Password:335341

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting February 8, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening HB&K

2:30 p.m. – Liberty National Insurance-Heather Miles & Tim Catlin

2:45 p.m. – Disaster Declaration – cold temperatures and utility shortages / concerns

3:00 p.m. – Airport Contract

3:15 p.m. – Advantage Computer – MSP Agreement

3:30 p.m. – KAC Demographics & Taxation Discussion

3:45 p.m. – Commissioner Discussion

Abatements: PP21-08, RE21-10, RE21-11, RE21-12, RE21-13, RE21-14, RE21-15

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Todd Winscher, Rural Fire

Ken Mitchell, EMS

Don Sanders, Public Works

Rachel Ware, Treasurer

William Bischof

Kristina Kraft, Treas. Office

Teresa Wells, Appraiser's Office

Joanna Hunter, City of Howard

Beth Koehler, EM

Jenifer Clatt, EMS

Stephanie Ollenborger, ROD

Stefni Hebb, Clerk's Office

Steve Heinen, SO

Skylar Harrod, Public Works

Miranda Bruening, HB&K

Call to Order

Chairman Hendricks called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Hendricks, Kaminska and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the February 8, 2021 regular meeting as amended. Motion carried 3-0.

Public Forum

The County received several thank you notes from the students of Elk Valley for the donation of COVID relief money from the SPARKS Fund. This was federal money not county tax payers' dollars. The County would like to offer condolences to the family of Doug Hanks and the Sheriff's Office. A special thanks to the fire fighters that were out in the cold and snow battling the fire in Moline.

EMS

Ken Mitchell presented the monthly report for January. The EMS department had 25 runs with collections totaling \$17,026.02.

Register of Deeds

Stephanie Ollenborger handed in the monthly report for January. They had a total of 35 instruments recorded and a total deposit of \$1,884.75.

Emergency Management

Beth Koehler stated she was contacted by Brian Plymesser the operations manager of the windfarm regarding donations to the rural fire department. Mrs. Koehler and Todd Winscher came up with three items to submit to Mr. Plymesser. A pump for \$10,000, a drone for \$4,000 and nozzles for \$3,000. Mrs. Koehler will start doing some emergency action plan drills at the courthouse. The week of March 1st-5th is weather awareness week. The next LEPC meeting will be held in April.

Public Works

Road

Don Sanders stated the Federal Fund Exchange has been approved in the amount of \$32,162.47 on a 90/10 split. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to execute the Federal Fund Exchange Agreement. Motion carried 3-0. The bridge on Road 18 north of Rock is to be started today. This project will be 50 days working time and 80 days closed. Mr. Sanders said the road department had some minor equipment issues last week but all are repaired now.

Noxious Weed

Dalton Smith was hired today to work in the Noxious Weed Department.

Maintenance

The office remodel is almost complete in the Register of Deeds Office. Don Sanders stated the counter tops and counters have been installed.

Sheriff

Two quotes for a new copy/fax machine were presented. The quotes will be further discussed at the next meeting.

Disaster Resolution

Beth Koehler presented a resolution providing for a state of local disaster emergency for Elk County. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve Resolution 21-03 proclaiming a local disaster emergency for the county due to the winter storm. Motion carried 3-0.

Airport Contract

Beth Koehler presented a list of airport rules of use. Discussion was had regarding the airport and rules that the county could impose. No action was taken at this time.

Advantage Computer -MSP Agreement

Kerry Harrod presented the MSP Agreement from Advantage Computer. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the support agreement with Advantage Computer Systems for a 1-year agreement in the amount of \$7,920.00. Motion carried 3-0.

County Attorney

Jill Gillett stated an individual contacted her office with a complaint. Mrs. Gillett stated she has interviewed the County Clerk, Sheriff, Commissioners, and the County Counselor. Mrs. Gillett can not find any facts to back up the individual's claim. There have been no violations of the Kansas Open Meetings Act. A letter stating the findings will be sent to the Attorney General's Office along with everyone that was interviewed. Mrs. Gillett requested that the flags be flown at half-mast for Doug Hanks funeral on Wednesday, February 24, 2021. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the flags fly at half-mast for Doug Hanks funeral on Wednesday, February 24, 2021. Motion carried 3-0.

Close of the Courthouse

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to close the courthouse on Wednesday in observance of the funeral service for Doug Hanks from 11:00 a.m. to 1:00 p.m. Motion carried 3-0.

EMS/Health Facility

Miranda Bruening with HB&K stated she will visit the construction site on the first Tuesday of every month at 2:00 p.m. starting in April 2021. Kerry Harrod will send in the request for project exemption certificate to the Department of Revenue. Discussion was had regarding how the facility is going to be paid for. Mrs. Bruening stated a 25 KW natural gas generator will cost \$23,000 and a 30 KW diesel power generator will cost \$29,000, both of these generators will run the items requested. The building plans will be changed to reflect installation of a natural gas generator at a later time. Discussion was had

regarding the 5 acres of brome south of the building site. No action was taken at this time regarding the brome field.

Kansas Association of Counties

The Commission discussed the KAC demographics and taxation report.

Commissioner Discussion

Commissioner Kaminska would like to review policies over emergency meetings at the next scheduled commission meeting.

Abatements

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements PP21-08, RE21-10, RE21-11, RE21-12, RE21-13, RE21-14, RE21-15. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$17,780.81, Ambulance \$73.13, Election \$2,000.00, Rural Fire District \$141.12, Health \$3,208.35, Road \$5,337.69, Kansas 911 \$454.51. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$23,995.61. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrant in the amount of \$1,716.23 for Postalocity. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:20 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III