

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
JULY 27, 2020

If you would like to attend the meeting via zoom go  
to: <https://us02web.zoom.us/j/85640359588?pwd=U1dJeDNxWFB4UVFWRzdEM2xVaDBldz09>  
select join meeting and enter meeting ID: 856 4035 9588 Password: 392993

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – July 13, 2020 Regular Meeting  
July 21, 2020 Special Meeting

1:10 p.m. – Public Forum  
1:25 p.m. – Department Reports

Old Business:  
Communication Tower

New Business  
2:00 p.m. – America Wind Week Proclamation  
2:15 p.m. – Executive Session – Legal  
2:30 p.m. – Vesicular Stomatitis  
2:45 p.m. – County Attorney Equipment Purchase  
3:00 p.m. – County Attorney Assistant  
3:15 p.m. – Architectural Design Company Discussion  
3:30 p.m. – EMS/Health Facility  
3:45 p.m. – Commissioner Discussion

Abatements:  
Presentation of Claims  
Other  
Adjournment  
Future Events: August 12, 2020 @ 10:00 a.m. Primary Election Canvass.

**The Courthouse will be closed August 13<sup>th</sup> & 14<sup>th</sup> for the installation of the generator.**

Commissioners Present:  
Shari Kaminska, District I  
Alan Coble, District II  
David Evans, District III (Chairman)

County Clerk: Kerry Harrod  
County Counselor: Paul Dean

Others:  
Beth Koehler, EM  
Ken Mitchell, EMS  
Jenifer Clatt, EMS  
Don Sanders, Public Works  
Beverly Signer, Health  
Rochelle Cookson, Treasurer Office  
Stephanie Ollenborger, ROD  
Deanna Jones

Kandy Dowell, Health  
Todd Winscher, RF  
William Bischoff, Recycling  
Erica Cordell, Co Atty's Office  
Rachel Ware, Treasurer  
Sarah Evans, Public Works  
Martin Burke, USD 282

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse. Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve the July 13, 2020 minutes as amended. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the July 21, 2020 special meeting minutes as presented. Motion carried 3-0.

Public Forum

There will be a candidate forum Saturday, August 1, 2020 at 11:15 a.m. on Main Street in Longton after the parade. William Bischoff would like to thank Dwayne Full for helping with the recycling Thursday. Discussion was had regarding the executive order regarding face masks in schools HB 20-16. Martin Burke with USD 282 expressed his concerns and wanted guidance from the County. Commissioner Coble moved and Chairman Evans seconded the motion to resend the executive order on masks in schools. Motion carried 2-1 Kaminska.

EMS

Ken Mitchell stated they've been having a busy month with 40 calls so far this month.

Communication Tower

Beth Koehler stated KwikCom has installed the internet at the Northeast tower and the digital is working. Mrs. Koehler stated at this time the analog is not working. There will have to be a tower climb for an assessment.

Rural Fire

Todd Winscher stated they've had a few rescue runs. The rural fire barn in Longton is up. There will possibly be an open house during the fair on Saturday to tour the barn.

Public Works

Road

Don Sanders stated there was an accident involving a pickup and a county grader Tuesday. There was minimal damage to the rear end of the grader.

County Clerk

Kerry Harrod stated the Primary Election Canvass will be August 12, 2020 at 10:00 a.m. in the Courthouse.

CARES Act Funding

Discussion was had regarding the CARES Act Funding. The deadline to send Deanna Jones receipts is August 7, 2020. There will be a meeting with the cities and schools on Wednesday, July 22, 2020 at the Cox Building for further discussion and planning.

County Attorney

Erica Cordell presented Joe Lee's resignation for County Attorney. Commissioner Kaminska moved and Commissioner Coble seconded the motion to accept the resignation of Joe Lee as County Attorney and hire Jill Gillett as assistant County Attorney. Motion carried 3-0.

American Wind Week Proclamation

Commissioner Kaminska moved and Commissioner Coble seconded the motion to adopt the American Wind Week Proclamation 20-14 for the week of August 9<sup>th</sup> – 15<sup>th</sup>. Motion carried 3-0.

Executive Session 2:15 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10 minutes to discuss legal matters with Rachel Ware and Paul Dean present. Motion carried 3-0.

Back in session 2:25 p.m.

No action taken.

Vesicular Stomatitis

Elk County has one case of vesicular stomatitis.

County Attorney Equipment

Erica Cordell present a quote from Advantage Computer for a set of ThinkPads, Microsoft Office 2019, docking stations, and monitors. Commissioner Kaminska moved and Commissioner Coble seconded the motion to accept the quote from Advantage Computer in the amount of \$1,770 x's 2 to order two sets for a total of \$3,540. Motion carried 3-0.

Architectural Design Company

A proposal from Heckman, Bruening & King (HBK) for professional architectural services for the EMS/Health facility was discussed. Commissioner Kaminska moved and Commissioner Coble seconded the motion to initiate a contract with HBK Architects for the services outline including the construction administration for a total of \$51,000. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$10,153.90, Ambulance \$939.90, Election \$17.58, Rural Fire District \$76.65, Health \$260.00, Road \$28,253.78, Noxious Weed \$3,781.20, and Kansas 911 \$578.34. Chairman Evans moved and Commissioner Coble seconded the motion to pay the warrants in the amount of \$44,061.35. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 3:00 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Alan Coble, District II

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David Evans, District III (Chairman)