

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
MARCH 9, 2020

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – February 24, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

Communication Tower

New Business

2:00 p.m. – Portable Light Tower Agreement

2:30 p.m. – Title VI Civil Rights EM Procedure

2:45 p.m. – Corona Virus Discussion

3:00 p.m. – Executive Session Legal

3:15 p.m. –

3:30 p.m. –

3:45 p.m. –

4:00 p.m. – Commissioner Discussion

Abatements: TK20-33

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beth Koehler, EM

Don Sanders, Public Works

William Bischof, Recycling

Elmer Wolfe

Ken Mitchell, EMS

Stephanie Ollenborger, ROD

Kandy Dowell, Health

Call to Order

Chairman Evans called the meeting to order at 1:00 p.m. in the Commission Room of the Courthouse.

Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the regular minutes of February 24, 2020 as amended. Motion carried 3-0.

EMS

Ken Mitchell presented the monthly report for February. The EMS Department had 7 runs with collections totaling \$8,717.49. Mr. Mitchell stated they have made it through the first round of the KRAF Grant.

Communication Tower

Beth Koehler stated that radio reprogramming for the NE tower is proceeding as planned.

Register of Deeds

Stephanie Ollenborger handed in the monthly report for February. They had a total of 56 instruments recorded and a total deposit of \$2,208.50.

County Clerk

Kerry Harrod presented a proclamation to proclaim April 7, 2020 National Service Recognition Day. Commissioner Kaminska moved and Commissioner Coble seconded the motion to proclaim April 7, 2020 as National Service Recognition Day in Elk County Kansas. Motion carried 3-0.

Health

Kandy Dowell presented a grant application to be signed. Commissioner Coble moved and Commissioner Kaminska seconded the motion to sign and approve the grant application in the amount of \$18,392. Motion carried 3-0. Mrs. Dowell stated the Solid Waste Committee met last week and updated the numbers on the Solid Waste Plan. The commission will review the plan and a discussion will be held at the next meeting.

## Public Works

### Road

Don Sanders stated the bucket on the John Deere 135 excavator has been damaged and is not repairable. A new bucket will cost approximately \$13,500 from the Tag Corporation. Commissioner Kaminska moved and Commissioner Coble seconded the motion to authorize the purchase of a grapple bucket for the excavator for the approximate cost of \$13,500. Motion carried 3-0.

Mr. Sanders said the Grenola chip seal project is going to be very expensive if we go with the vendor the city used the previous time it was done. The project will be postponed at this time in order to contact other companies for bids.

Wes Kelly has hauled 6,152 ton of rock out of the south quarry and Starbuck has hauled 7,405 ton of rock out of the north quarry. Road 8 south of Highway 160 has been rocked and it is in passable condition now but it still needs a lot of work. There will be a road official's meeting April 16, 2020 in Chanute at the KDOT office starting at 9:00 a.m.

### Noxious Weed

Nick Miller and Gordon Everett attended the Weed Director Conference and Annual Recertification Class last week.

### Maintenance

Mr. Sanders stated the basement of the Extension Building has been flooding and sump pumps have been installed.

### Recycling

Mr. Sanders stated the County turned in 35,520 pounds of cardboard to International Paper and after charges were taken the County received a check for \$116.40. This is six months of cardboard collection. The Commission would like Mr. Bischof to count the users of the recycling service and report the numbers in April.

## Portable Light Tower Agreement

The County has a portable light tower that will be available for checkout by organizations, not individuals, for public events. Any interested parties should contact Beth Koehler for additional information. Mrs. Koehler presented the Portable Light Tower Agreement to the Commission. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the Portable Light Tower Agreement. Motion carried 3-0. Todd Winscher will be in charge of the checkout and check in procedures.

## Title VI Civil Rights EM Procedure

Beth Koehler presented the Title VI Civil Rights EM Plan. Commissioner Coble moved and Commissioner Kaminska seconded the motion to accept the Title VI Civil Rights EM Plan for Elk County. Motion carried 3-0.

## Coronavirus Discussion

Kandy Dowell stated KDHE has a page on their website with information regarding the Coronavirus. There is one confirmed case in Johnson County as of March 7, 2020. The total people tested in the state of Kansas is twelve. Ken Mitchell stated the EMS Department does have the N95 masks to use. If anyone develops a fever, cough, shortness of breath please contact your physician. The Health Department does have a weekly webinar with KDHE on Thursdays from 10:00 – 11:00 a.m.

## Mental Health Discussion

Discussion of mental health was had at the Legislative Meet & Greet at the Swinging Bridge Café. An individual brought up mental health issues in our jails. This subject will be put on the March 30<sup>th</sup> agenda when there will be a representative from the Sheriff's Office there for further discussion.

## Executive Session 2:30 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10 minutes to discuss the purchase of real estate with County Counselor Paul Dean present. Motion carried 3-0.

Back in session 2:40 p.m.

No action taken.

## EMS/Health Facility Discussion

Discussion was had regarding the plans and size of the facility. County Clerk Kerry Harrod will contact Randy Johnson with Morton Building to see if he can attend the March 30<sup>th</sup> meeting.

## Abatements

Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve abatement TK20-33. Motion carried 3-0.

## Warrants

The warrant fund totals are as follows:

County General \$22,661.14, Sheriff Equipment Reserve \$2,483.47, Ambulance \$3,515.99, Election \$20.00, Employee Benefits \$2,928.00, Rural Fire District \$3,409.04, Health \$1,195.16, Road \$105,035.12, Special Bridge \$37.38, Noxious Weed \$772.00, Kansas 911 \$524.83. Chairman Evans moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$142,582.13. Motion carried 3-0.

## Payroll

Commissioner Coble moved and Commission Kaminska seconded the motion to approve the February payroll in the amount of \$213,630.70. Motion carried 3-0.

## Executive Session 3:20 p.m.

Commissioner Kaminska moved and Chairman Evans seconded the motion to go into executive session to discuss non-elected personnel for 5-minutes with County Counselor Paul Dean present. Motion carried 3-0.

Back in session 3:25 p.m.  
No action taken.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 3:30 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Alan Coble, District II

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David Evans, District III (Chairman)