

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
OCTOBER 26, 2020

If you would like to attend the meeting via zoom go
to: <https://us02web.zoom.us/j/81823424911?pwd=U1BQZVBjU21EdW9RSm9hUzRMTFlzZz09>
select join meeting and enter meeting ID: 818 2342 4911 Password: 803104

Employee Evaluations

10:00 a.m. – 11:30 a.m.

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – October 13, 2020 Regular Meeting

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

New Business

2:00 p.m. – Hendricks/Gomez Fence Viewing

2:15 p.m. – County Insurance – Scott Day

2:30 p.m. – Advantage Contract Renewal

2:40 p.m. – P&J's License

2:45 p.m. – Memorandum of Understanding

3:00 p.m. – Non-Quarantine Personnel Discussion

3:15 p.m. – CARES Act Funding & COVID Small Business Grant

3:30 p.m. – Employee Evaluations

3:45 p.m. – EMS/Health Discussion

4:00 p.m. – Commissioner Discussion

Abatements: RE20-56, PP19-55

Presentation of Claims

Other

Adjournment

Future Events: 2020 General Election Canvass November 12th @10:00 a.m.

Commissioners Present:

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Kenneth Mitchell, EMS

Kandy Dowell, Health

Don Sanders, Public Works

Beth Koehler, EM

Rochelle Cookson, Treas. Office

Doug Hendricks

Miranda Bruening, HB&K

Jenifer Clatt, EMS

Jake Liebau

Todd Winscher, R.Fire

Rachelle Ware, Treasurer

Kristian Kraft, Treas. Office

Chip & Nancy Crum

Deanna Jones

Call to Order

Chairman David Evans called the meeting to order at 10:00 a.m. in the Courtroom of the Courthouse. Commissioners Evans, Kaminska and Coble were all present as well as County Clerk Kerry Harrod.

Executive Session 10:00 a.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for non-elected personnel for employee evaluations to include Don Sanders, Kandy Dowell, Beth Koehler and Kenneth Mitchell not to return to open session until 1:00 p.m. Motion carried 3-0.

Back in session 1:00 p.m.

Minutes Approval

Chairman Evans moved and Commissioner Kaminska seconded the motion to approve the October 13, 2020 regular meeting minutes as presented. Motion carried 2-0 Coble abstained.

Public Forum

Stephanie Ollenborger asked the Commission for approval to purchase new Courthouse Christmas decorations. Commissioner Coble moved and Commissioner Kaminska seconded the motion to allow the purchase of up to \$500 for Courthouse Christmas decorations. Motion carried 3-0.

EMS

Kenneth Mitchell handed in the report for September. The EMS department had 13 runs with collections totaling \$14,408.83. Mr. Mitchell stated there are CPR guidelines that are going to change next year and the training for this will need to be done by February 2021. There will be no cost for the training.

Health

Kandy Dowell stated there are no new COVID cases and both schools are in level green. Mrs. Dowell said 400 flu shot have been given so far and they only have 5 high doses left.

Public Works

Road

Don Sanders presented paperwork from KDOT for a bridge replacement on bridge number 8-G.7 on Road 8 between Oxen and Native that needs signed. This bridge should be built in 2023 with an 80/20 split money agreement. Commissioner Coble moved and Commissioner Kaminska seconded the motion to sign the KDOT bridge replacement paperwork for bridge number 8-G7. Motion carried 3-0.

Mr. Sanders stated a KDOT LBIP Grant for \$150,000 has been applied for. This funding will be used to replace the bridge on Blackjack about ¼ of mile west of Hwy 99, if received.

Starbuck Construction will start the repairs on the Road 20 and Junebug bridge south of the low water bridge that was damaged from last years rains the cost of the repair will be \$8,500.

Mr. Sanders stated there will be two payments a year to the Bank of Commerce in the amount of \$14,193.32 for the 2021 Western Star Semi and the interest rate will be 1.72%. A County dump truck will be a trade for \$10,000. The delivery date should be mid to late December 2020. Commissioner Kaminska moved and Commissioner Coble seconded the motion to finance the 2021 Wester Star tractor through the Bank of Commerce in the loan amount of \$55,574.00 at an interest rate of 1.72% for 2 years. Motion carried 3-0.

Mr. Sanders stated Killdeer moving west by Road 12 has been completed and is open. The Road Department will continue working west on Killdeer.

Recycling

Mr. Sanders stated they have made contact with the City of Fredonia Public Works Department and have been able to sustain the recycling schedule. Mr. Sanders said the department is struggling with having enough help in the to keep the program running. The County needs volunteers or part time help. Commissioner Kaminska will publish an article in the Prairie Star to help bring this situation to the public's attention. For more information please contact the Public Works Department at 620-374-2580.

Letter of Support

Kerry Harrod presented the letter of support for the Four County's Connections Transportation Program. The letter of support was signed.

Advantage Computer Contract Renewal

Kerry Harrod presented the contract to the Commission. Commissioner Coble moved and Commissioner Kaminska seconded the motion to accept the contract from Advantage Computer for the annual renewal of the domain registration for the county in the amount of \$1,271.00. Motion carried 3-0.

P&J's Cereal Malt Beverage License

Kerry Harrod presented the license for P&J's Quick Mart. Commissioner Kaminska moved and Commissioner Coble seconded the motion to sign the Cereal Malt Beverage License for P&J's Quick Mart for 2021. Motion carried 3-0.

Memorandum of Understanding

Paul Dean will email the Memorandum of Understandings to Kerry Harrod.

Non-Quarantine Personnel Discussion

Paul Dean will email the policy to Kerry Harrod and Ms. Harrod will distribute it to the department heads.

Employee Evaluations

Kerry Harrod stated she has received most of the employee evaluations from the department heads.

Employee Insurance

Scott Day presented the 2021 insurance proposals. There will be a 9% increase in the health insurance plan and no increase in the vision and dental plans. Mr. Day did quote a short-term disability plan. Kerry Harrod will hold a department head meeting to discuss and see if the County employees are interested in a disability plan. The disability plan will be discussed at the next meeting along with the dental plan.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to renew our employee health insurance with Day Insurance Solutions at the proposed rates for 2021. Motion carried 3-0.

Commissioner Kaminska moved and Chairman Evans seconded the motion to renew our Vision Care Direct Plan. Motion carried 3-0.

Fence Viewing Order

This Order is in regards to the boundary fence between two properties owned by Douglas and Elizabeth Hendricks and Fabian and Jackie Gomez, in Township 28S, Range 10E, between the W1/2 SW1/4 of Section 19 and W1/2 NW1/4 of Section 30, on the East side of 99 Hwy, all contained in Elk County, Kansas. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the Fence Viewing Order as presented. Motion carried 3-0. The order will be recorded in the Register of Deeds Office and mailed to the landowners.

Fence Viewing Order

This Order is in regards to the boundary fence between two properties owned by Douglas and Elizabeth Hendricks and Fabian and Jackie Gomez, in Township 28S, Range 10E, between the East ½ and West ½ N1/2 NW1/4 of Section 30, on the East side of 99 Hwy, all contained in Elk County, Kansas.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the Fence Viewing Order as presented. Motion carried 3-0. The order will be recorded in the Register of Deeds Office and mailed to the landowners.

Break 2:45 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to take a 10-minute break. Motion carried 3-0.

Back in session 2:55 p.m.

CARES Act Funding

Deanna Jones stated the County has paid out \$134,558.53 so far. The cash balance is \$365,754.39. Commissioner Kaminska will send an email to Jason Crawford of USD 283 and Martin Burke of USD 282 regarding the status of daycare program.

Executive Session 3:10 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10-minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:20 p.m.

No action.

Executive Session 3:20

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10-minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:30 p.m.

Action: Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the following Small Business Grant Awards to Wilson Digital LLC of Moline \$4,000, Elk County Cuts of Howard \$3,000, Tidy Tots Day Care of Moline \$2,250, Dream Weaver Bar of Moline \$4,000, C Cross Custom Welding of Howard \$3,600, Cozy In Café of Longton \$5,000, Walter Auction Service of Howard \$5,000, 2nd Chances Vintage of Moline \$4,267, P&J Quick Mart of Howard \$5,000, County Line Construction of Longton \$1,000 for a total of \$37,117. Motion carried 3-0. These amounts will be paid out to the businesses November 9, 2020.

EMS/Health Facility

Miranda Bruening of HB&K sent interior color options to be reviewed. Discussion was had regarding the interior colors. The decision was made to go with the grey for the interior color. Ms. Bruening will mail samples to the County Clerk's Office.

Warrants

The warrant fund totals are as follows:

County General \$11,664.22, Ambulance \$167.04, Election \$90.36, Rural Fire District \$75.48, Health \$2,272.99, Road \$28,482.60, Noxious Weed \$1,460.00, Kansas 911 \$304.97, Emg Prep – EOC Grant Cares \$1,301.93, Diversion Fee \$1,168.00. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$46,987.59. Motion carried 3-0.

The warrant fund total for the SPARK/CARES Funding are CARES ACT Funding \$34,145.15.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$34,145.15. Motion carried 3-0.

Abatements

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve abatements RE20-56 and PP19-55. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 3:50 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)